

**EAP524: To survey the East India Company and Colonial
archives of Jamestown, St Helena, South Atlantic****Professor David Richardson, University of Hull****2012 award - Pilot project****£14,469 for 6 months**

This project consisted of an audit of the primary material held at St Helena Government Archives, digitisation of an early series of the East India Company records and training for local staff.

Further Information

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ST HELENA GOVERNMENT ARCHIVES
A PILOT STUDY FOR DIGITISATION

ENDANGERED ARCHIVES PROGRAMME
EAP 524



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INTRODUCTION

SCOPE

This report describes an Endangered Archives Programme pilot project that was undertaken on the South Atlantic island of St Helena during September and October 2012.

The project focused on the St Helena Government Archives, which hold a small but valuable collection of historical material. These document the history, people and daily life of the colony, from the late 17th century through to modern times. They also provide an essential historical context for the island's extensive built and archaeological heritage. This project comprised an audit of the collection as a whole, digitisation of an early series of East India Company records, and provision of training for local staff.

PREVIOUS STUDIES

The importance of the Archives has been recognized locally for many years – dating back to its establishment in the 1960s. In the past two decades there have been several reports that have related to the content and state of the Archive, beginning with those of Brian Smith in the 1990s (Smith 1993; 1995).

Digital St Helena, a related study of digitisation of, and access to, St Helena's socio-cultural and historical media, also pertains directly to the Archive's collection. This project provides digital access to in-house Museum collections and to other privately-owned materials, both on-island and abroad (Caesar 2011).

Most recently, the Archive was the focus of a short review by Tanya Karlebach, as part of the Public Sector Modernising Programme (Karlebach 2011).

THE ARCHIVES

HISTORY, MANAGEMENT AND STAFFING

The St Helena Government Archives was established following the visit and report of Miss Daphne Gifford of the Public Record Office in 1962. Her recommendations included the conversion of one of the vaults in the yard of Castle into an archive repository. This was carried into effect and the first salaried Custodian of Records was appointed in 1966.

The Archives continues to occupy the same location, and descriptions of the building from later audits (e.g. Smith 1993) show that it has changed very little over the past two decades.

The Archives are owned and managed by St Helena Government (SHG). Responsibility for its day-to-day running rests with the Secretariat Directorate. There are two permanent staff: a Custodian of Records and Assistant Custodian of Records.

PHYSICAL DESCRIPTION

The Castle, located immediately behind the defensive Lines in Jamestown, is the traditional seat of St Helena's government. The Archives occupy a group of interconnected vaulted rooms on the ground floor of this complex. They are accessed from the Castle yard and the visitor enters directly into the small reading room. This is approximately 7m x 3m, barrel-roofed about 2.5m at its highest point, with a small window facing the yard. It is occupied by two tables for readers, just adequate for a maximum of four researchers, and by the Custodian's desk, two filing cabinets and a wooden cupboard. There are some books stacked in the corner of the room, as well as a large inscribed stone slab of possible 17th-century date.

A door from the Reading Room leads into the main repository. This is approximately 7m x 7m, with the vaulted ceiling supported by a large square-sectioned pillar in the centre of the room. The Repository holds the majority of bound volumes (approximately 1600 in number) as well as a lesser number of rolled maps and plans. It is fitted with four racks of slotted-angle steel shelving, each divided into four bays and with three or four shelves. The bottom shelf is about 30mm off the floor, whilst the books (Shelf A) and rolled maps (Shelf B) placed on the top of the racks are virtually in contact with the ceiling. An annex to the Repository contains a small wooden table and some book-binding equipment; there is a small window with an extraction fan here.

Beyond the Repository is a conservation workshop of about 3m x 3m, with a hardwood boarded ceiling and a small window. It is occupied by a workbench, wash basin, two hand presses and other conservation equipment.

A second store/repository also leads directly off from the Reading Room (hereafter referred to as the Store Room). It is approximately 5m x 5m with a vaulted ceiling 2m high. There are built-in shelves around the edge of the room, with several wooden and steel-rack shelves in the centre, as well as a filing cabinet and two free-standing cupboards. This room holds documents in a variety of box types: there are a number of modern archive boxes, but loose material is also stored in boxes that are themselves verging on the historic, ranging from Castle Lager to Whiskas cat food. Other documents, magazines and books are piled on the floor. The built-in shelves hold a large number of bound books of 18th- to 20th-century date, whilst a great many other items are also present, from boxed collections of antique pottery and inscribed stones to rolls of conservation materials.

RISKS

FIRE

The electric wiring in the Archive is in plastic-coated cable that is not within conduits. The fluorescent tubes are unprotected and are close to the books on the upper shelves. A variety of computing equipment and a desk lamp are in use within the Archive, although there is a rigorous policy of unplugging all electrical equipment at the end of the day.

There are several CO² extinguishers in Archive, which is also equipped with smoke detectors. These are not connected to the emergency services, so rely on the alarm being heard by government workers or passers-by. This is unlikely in the event of an out-of-hours fire, since the Castle is usually empty and a little distance off Main Street. The Fire Station, above Jamestown at Ladder Hill, is not permanently manned but a response to an emergency is usually ten minutes. The massive stone-built vaults would probably provide the Archive with an element of short-term protection from a fire elsewhere in the Castle.

WATER

The Archive's location on the ground floor of the Castle leaves it vulnerable to water damage from above. The extinguishing of a fire in the upper rooms could also lead to the inundation of the collection.

ANIMALS AND INSECTS

There is potential for rodents to be present in the vicinity. There are food stalls immediately outside the gate to the Castle (approximately 25m distant) whilst tables have recently been installed in the Castle Courtyard for use by government employees at lunchtime. Rubbish bins are also kept in a corner of the yard, less than 10m from the door to the Archives.

The principal threat comes from White Ants or Termites (*Isoptera sp.*). These were introduced to St Helena in the mid-19th century and by the early decades of the 20th had reduced many of the island's buildings to a state of ruin. Little historic woodwork now survives on the island that is not of hardwood; modern softwood in Jamestown is regularly attacked. In the author's own experience, the door frame of the Pipe Store – some 100m from the Castle – was damaged by White Ant in 2008.

Basic measures are in place to prevent the introduction of termites into the Archive. Although elements of the collection have been badly damaged prior to deposition, no White Ant activity has been identified in the Archive since its establishment in the 1960s.

STORAGE CONDITIONS AND USE

There is no hygrometer present, but it seems very unlikely that the Archive would meet minimum standards for environmental conditions such as temperature and relative humidity (see BS5454:2000; PAS 198: 2012). There are no existing condition reports for any of the records. At present, therefore, there is no means of determining the actuality, or extent, of any degradation of the collection arising from environmental factors. That said, none of the rooms feel damp, nor is there any smell of mould, and the records appear stable.

In all respects the Archive suffers from being too small. Smith (1993, 54) calculated that it required twice the area then occupied, and since that time there have been a significant number of new boxes brought into the Store Room.

The Repository is well-ordered but extremely cramped. The tight spacing of the shelves, combined with the presence of the central pillar, makes it hard not to brush against the book spines when working in the Repository. The shelves are nearly all completely full, with the volumes tightly packed against each other. Archive storage boxes could not be used even if they were provided. On the few shelf bays where there is a little space, retrieving one volume often leads to the collapse of the adjacent books. The fluorescent lighting tubes make it difficult to extract some of the books from the upper shelves.

Conditions in the Store Room are extremely unsatisfactory, both in terms of the means of storage (at best in unsuitable boxes, but also piled or stacked) and the general lack of order within the room. They are not conducive to the long-term curation of historical documents. These items have not been accessioned into the collection and are not publically accessible. Some is deemed to be confidential – namely documents about living or recently-deceased individuals, and modern census returns. Other items are in too poor a condition to be handled by the public. The majority, however, fall into neither of these categories.

The Reading Room is cramped. Although there is seating for four people, when more than two researchers are present (i.e. one per table) there is simply not the space for records to be laid out in a suitable way. Within this restriction, the introduction of book supports as a part of this project will allow for improved handling of records by researchers.

THE COLLECTION

CONTENT AND SCOPE

The Archive holds just under 1700 items – a figure that omits all secondary material. The majority are bound volumes, though there are a significant number of unbound documents stored in string-bound packages or boxes. The audit of the collection is given in Appendix 5 of this report. It should be noted that, whilst all records in the Repository and Reading Room are available to the public, the records in the Store Room may not be viewed. The latter have not been formally accessioned into the Archive. Most await evaluation for potential confidential content, and for conservation requirements.

The process by which documents were migrated from government departments to the Archive is not completely clear, but it is evident that most of the core historical materials were acquired at a fairly early stage – i.e. during the 1960s. This is demonstrated by the catalogue compiled by W.G. Tatham in 1967 (see below), which lists virtually all East India Company and 19th-century Crown Colony records now present in the main Repository. Smith's audit of the Archive during the mid 1990s (see Smith 1993; 1995) indicates that only recent material has been acquired in the past two decades. Virtually all of this has been placed in the Store Room, the capacity of the Repository having long since been exceeded. The last major group of records to be deposited were the 2008 census records. Modern newspapers continue to be accessioned.

The earliest documents in the Archive date from the 1670s and relate to the governance of the East India Company colony on St Helena. They comprise: two volumes of laws, constitutions and ordinances (1673-1714; and a separate volume for 1681); Letters from England (1673 onwards); Goodwin's Abstract Letters (1673-1707); and St Helena Records – more commonly known as Consultations – from 1678. There is also a register of leases and deeds (1682-1719) and a register of wills (1682-1745). In total there are 14 volumes that relate to the period up to 1700.

Most records for the 18th century divide similarly, i.e. into Letters from England and the St Helena Records. For the earlier decades of the century there are also registers of leases and/or deeds (1721-31; 1735-48; 1762-99) and of wills (1746-93). Inventories of the estates of deceased persons exist in two volumes (1735-48; 1744-60). Volumes on these subjects also exist for the later parts of the century. From 1762 the judicial material is separated from the St Helena Records (beginning with Judicial Out-Letters, 1762-1814 and St Helena Sessions 1762-82). There are just under 150 volumes that contain material dating to the 18th century.

The development of a more complex bureaucracy on St Helena in the later decades of the 18th century led to an increase in record-keeping – one that is reflected by the Archive collection. This is apparent from the 1770s, but there is a marked proliferation of documentation after 1800. There are 30 volumes of documents covering the period from 1801 to 1810, and 44 covering 1811-1820. Civilian governmental records run parallel to those for the military establishment, although the latter are far less complete. The range of material in the late Company period (up to 1836) is also markedly more diverse than what went before. For example, there are volumes documenting the activities of the Widows and Orphans Fund, Planters' Society, Agricultural and Horticultural Society, and Literary and Reading Society. The records also take in key strands of the island's history and development, including Slave Emancipation, Chinese labour immigration, and the exile of Napoleon. Detailed census of inhabitants, land and cattle were also taken from 1819 onwards.

After 1836 the advent of Crown government on St Helena led to a fairly standard colonial blueprint for record-keeping. There is high-level correspondence between the Governor and the Secretary of State for the Colonies, and at local level the records of individual departments were kept separately – for example the judiciary (Supreme Court, Vice Admiralty Court) and offices of Customs, the Treasury, Colonial Engineer and Commissioner of Crown Properties. The extensive series of Colonial Secretary's In-Letters contains a great deal of intra-island correspondence from both government officials and private individuals. There is a complete run of pro-forma Blue Books of statistics for the colony from 1836. Newspapers made their first appearance in 1845, in the form of the *St Helena Government Gazette*, followed by both officially-sponsored and private newspapers from 1851: the Archive appears to hold a near-complete collection of these publications. From the mid-19th century there are also detailed registers of births, baptisms, marriages, deaths and burials belonging to the Anglican Church. There are approximately 800 volumes that contain material dating to the 19th century.

The pattern of official correspondence continues into the 20th century, but the collection within the Archive is far patchier in its coverage. There are annual volumes of collated despatches between the Governor and the Secretary of State, up to the Governor's Savingsgrams of the early 1960s (the last in boxed, unbound form in the Store Room). Many of the records of the local colonial government are absent. Some exist for the period between 1900 and the 1930s, for example the Public Works Department (three volumes covering 1905-27), but they are the exception rather than the rule. The Colonial Secretary's In- and Out-Letter series end in 1908 and 1937 respectively; the fine-grain detail that these offer for earlier periods is therefore absent. It is believed that correspondence relating to both World Wars was sent back to Britain prior to the establishment of the Archive (L. Caesar and Karen Henry, pers. comm.).

Smith's survey in 1993 established that many modern departments of SHG retained their 20th-century records, though the extent, completeness and condition of this material is largely unknown. The Archive lacks primary governmental correspondence after 1963, although it does hold printed records of Ordinances, and Legislative and Executive Council proceedings. The Blue Book series goes through to 1941, whilst the run of newspapers continues to 1923. After that point the *Government Gazette* is present (up to 2004) but the collection of weekly newspapers does not resume until the series of the *St Helena News Review* beginning in 1958. This begins a continuous collection of newspapers that includes the *St Helena News* and *St Helena Herald* and continues to the most recent editions of the *St Helena Independent* and *St Helena Sentinel*.

INVENTORIES

There are several existing inventories of the Archive. Almost all of the records in the Repository and Reading Room have been summarily listed, but their contents have not been catalogued or indexed (although some have contemporary indexes of contents). For the Store Room, only the modern acquisitions have been listed, the historical records having been omitted.

The first inventory was compiled by W.G. Tatham, honorary archivist, in 1967. This lists the documents on the basis of a tripartite hierarchy that equates to collection, series and file. The codes assigned by Tatham to individual volumes have not been superseded, but are no longer used as a means of reference. There is a single copy of this list: a bound, type-written volume, to which there are pen-written additions dating up to 1999.

The second inventory is an electronic (Excel) spreadsheet titled *Inventory of Documents in the Archives*. It lists some 650 documents, with a focus on family history records, lengthy series such as newspapers and Blue Books, and secondary sources (e.g. local history books).

The third inventory was produced in 2009 and is titled *Inventory List for the Repository Room*. There is a single paper copy, and it also exists as an Access database that has a limited interface and which is locked to prevent editing. The catalogue is alphabetically ordered by title, the only other information being the document date and its shelf location. As its title suggests, it takes in most records within the Repository (though omits a few volumes and all of the rolled maps and plans), but does not extend to the Reading Room cabinet or the Store Room.

In addition there are two electronic (Excel) spreadsheets that relate to the Store Room. One is titled *Boxes* and lists the contents of the modern archive boxes. It is essentially a catalogue of the recent entries to the Store Room, and omits most of the historic material that is in older boxes or unboxed on the shelves. The second spreadsheet, entitled *List of Books from the Store Room*, is an inventory of the many secondary historical volumes that were brought into the Archive from the Governor's Office.

None of these inventories is comprehensive. Moreover, given the slightly different use of volume titles, it is not always easy to match one list against another. That of Tatham is by far the best in terms of structure, but it is demonstrably incomplete.

AUDIT

An audit of the collection was undertaken as part of the EAP pilot project. The audit took into account all 'historical' primary material in the Repository, Reading Room and Store Room, but fell short of being a complete listing of every item in the Archive. It did not attempt to address the modern boxed material in the Store Room, nor did it include the secondary material held in either the Store Room or Repository. Given its character and modern date, none of the latter material falls within the scope of an EAP project. The census returns are, in any case, sealed under a 100-year closure rule which for the most recent census (2008) therefore extends up to 2108.

The audit list is sorted by date, followed by collection (East India Company or Crown Colony) and volume title (see Appendix 5). The table presented in the appendix is a simplification of the spreadsheet from which it is derived. The latter contained fields relating to cataloguing (series, item code/reference), physical form (condition, binding, dimensions, number of pages), as well as a free-text description. Within the time-frame of the pilot project it was only possible to complete these additional fields for a small number of records within the Archive. Any attempt to have done so for all volumes would have made for a very superficial product. The primary aim at this stage was to generate data for the quantification process, and to get a sense of the varying states of preservation and of binding types.

As a catalogue, this spreadsheet is unsatisfactory. However, in the long term it has the potential to be developed into a comprehensive listing, taking as its basis the hierarchy and volume reference codes established by Tatham. A database rather than a spreadsheet would be the logical means of holding such data. For those volumes listed by Tatham it would be a fairly simple matter to migrate the data across from the 1967 catalogue; it would be a longer process to assign more recent acquisitions to the correct series. The logical time to add further metadata is at the point of digitisation, when each volume may be examined in detail.

DOCUMENT TYPES AND CONDITION

MATERIALS

Almost all documents within the Archive are paper. Only eight documents were found that were written on parchment. The latter comprise indentures, leases and land grants from the East India Company period (18th and 19th century), kept in the Store Room.

The paper types conform to the expected chronological pattern, being rag-based products up to the early/mid-19th century, with wood fibre products coming to dominate thereafter. The paper of the official correspondence of the 19th century Crown Colony is quite uniform, but the paper types for private letters are inevitably much more variable. The 20th-century material is very varied - but much is official correspondence on very poor paper, including Telegrams/Savingrams.

CONDITION

Given the number of records in the Archive it was not practicable to undertake a detailed survey of condition. In the following discussion the condition of records is simply described as 'good', 'moderate' or 'poor'. This is recognised to be a crude description, but the following examples should indicate the reasoning behind a given condition grade. (Sample pages from these volumes are shown on Figures 21-27).

- Goodwin's Abstracts - Letters from England (1673-1707)

Re-bound in the 1930s. Undamaged cover, cloth on board. Hollow-back binding. The original documents are pasted into the text block, making them robust and easy to handle. There is no insect damage. The ink has not faded, and all information is easily legible.

Condition: Good

- Scheme for the Charity of Rebecca Hussey (1865-72)

Manufactured ledger. Cover, paper on board, damaged by White Ant. This damage extends into the first two pages, which are loose, but the rest of the volume is intact and the pages are retained in good condition within the binding. The ink has not faded, and all information is easily legible.

Condition: Moderate

- St Helena Records Volume 3 (1687-1693)

Rebound in the 1930s. Cover, cloth on board, faded. Hollow-back binding, cracked; the paper of the first few pages is brittle and the pages have broken away from the binding, but the rest are securely-held. The original documents are bound directly into the spine, without any backing. The page-edges are often slightly ragged, though rarely torn. They are fragile and require careful handling. The text on the main body of most pages is generally easily legible, but the ink nearer the page-edges is occasionally faded. The tight binding means that the writing on the inner margins is sometimes obscured. Many pages are ink-marked, stained or foxed.

Condition: Moderate

- Letters from England (1824)

Bound volume. The board cover is fragile with the bottom corner missing. The sewn binding is damaged, with many pages breaking away. The bottom corners of many pages are torn, creased and, in cases, completely lost. Most pages are stained or foxed. The ink has not faded and, despite the damage, the content of all letters can be easily discerned.

Condition: Poor

- Accounts of the Social Society (1860)

Severe White Ant damage. Hollow-back binding, virtually disintegrated, leaving the cover and many inner pages loose. There are large holes through the entire volume and individual pages are extremely fragile. Pages are stained, and the ink faded. Much of the information is now illegible or completely lost.

Condition: (Very) Poor

REPOSITORY AND READING ROOM

The records in the Repository and the cabinet in the Reading Room are mostly in moderate or good condition. It is estimated that about 80% of the records have survived well and are in good bindings.

As noted above, many of the key series have been rebound. This includes all of the 17th-century EIC records and most of those for the 18th century, notably St Helena Records and Letters from England. These records therefore survive in good or moderate condition within robust bindings – although many of the individual pages are fragile and some exhibit signs of limited White Ant damage. Some volumes have been conserved by the addition of laminated tissue. It is likely that the materials used for these repairs were Chinese tissue paper and animal glue. Whilst this has added strength to the pages, many of which had slight or major tears, the tissue hinders the digitisation process because of its reflective qualities.

A proportion of the records (approximately 20%) are in a significantly poorer condition. The bindings have deteriorated, in some cases to the point of nearly having disintegrated, and many of the covers are also damaged or fragile. Pages can be individually fragile and sometimes loose, or becoming so. This situation mainly applies to 19th-century records and, at the risk of over-generalising, to departmental records of the local administration. For example, virtually every one of the 52 miscellaneous volumes on Shelf A1a – A4a is in poor condition; these mainly pertain to census returns, records of the Commissioner of Crown Property, and to the Surveyor's correspondence. Other series are also notable for their poor condition and/or fragility. The Vice-Admiralty Court records of the mid-19th-century are one such group, exhibiting the effects of severe White Ant damage.

As a temporary solution to the bad condition of the records, it appears that many were wrapped in string-bound, brown paper packages. The brown paper may well contain lignin, and is therefore potentially damaging to the documents.

THE STORE ROOM

The condition of the records held in the Store Room is far poorer than those in the Repository. Many, in fact, have probably been placed there precisely because they were not in a suitable form, or a fit state, to be stored on the Repository shelves. This creates a situation whereby many of the most vulnerable records are kept in the least suitable conditions.

Of the records examined within the Store Room very few could be considered to be in good condition. Most of the bound volumes are in various states of degradation, whilst the unbound records are kept in boxes that are unsuitable for the purpose.

BINDINGS

The majority of records in the Repository and Reading Room are contained in bound volumes. Many (particularly those of the 19th and earlier 20th century) were created in manufactured ledgers, whilst other groups of collated documents (e.g. Secretary of State In-Letters) were bound into volumes at the time of receipt (usually annually).

Some volumes have been more recently bound. Many of the East India Company volumes were rebound in the 1930s, including the whole series of the St Helena Records. Since the establishment of the Archive in the 1960s there has been a rolling programme of binding, primarily into square-backed, string bound volumes. There are now a significant number of records bound in this way, including the Colonial Secretary's In- and Out-Letters, other 19th-century departmental records, and the 19th and earlier 20th-century newspapers.

A survey of the Archive identified four basic binding types. Examples of these, together with sample descriptions, can be found as Figures 28-31. In addition there are volumes, originally bound, which have lost their boards or are completely disbound. The binding types comprise:

- Full vellum
- Russia leather
- Library buckram (rounded- and square-backed)

Unbound records in the Archive are found in flat, folded and rolled form. There are approximately 100 packets of unfolded records kept on the shelves of the Repository, plus 40 rolled maps and plans on top of Shelf B. A single box on Shelf A contains wills from the Crown Colony period; these are all folded.

The unbound records in the Store Room are mostly kept flat, in boxes. There are a little over 200 folded items: East India Company indentures, leases and land grants (50, including 8 on parchment); auction records of the Vice Admiralty Court (120); and the Hussey Charity (45). Most can be unfolded and flattened without difficulty, with the exception of the parchment items which are very stiff.

USAGE

Although there is a Visitors' Book in the archive, this does not record the subjects of research. However, from discussions with the archivists it has been possible to determine which document groups are the most requested and heavily used. It was originally intended to rate the usage of all documents on a sliding scale (e.g. High, Medium and Low) but this was not practical. Essentially there is a small group of documents such as registers and newspapers which are quite intensively used, whilst the remainder are only accessed on a very occasional basis – usually by visiting scholars with a particular research agenda that goes beyond everyday lines of enquiry.

Most requests for information that are received by the Archive relate to genealogical research. The registers of Births, Baptisms, Marriages, Deaths and Burials are the most sought-out documents within the Archive, and are accessed on an almost daily basis. These registers only begin in the mid 19th century, and therefore visitors attempting to trace their ancestors further back tend to search within the more general East India Company records of the 18th and early 19th-century volumes.

Newspapers, both historic and modern, are also popular. These are often simply of general interest to visitors, but – as discussed below – certain volumes are more heavily used than others because they relate to particular eras. Local history researchers also seek out magazines such as *Wirebird*, which has been produced since the 1950s and contains many useful studies relating the island's cultural and natural history.

Official use by government employees (e.g. for legal purposes) tends to focus on the 20th-century material. The documents requested primarily relate to deeds, wills, births, marriages and deaths.

Certain historical periods attract more attention than others. Despite its intrinsic academic importance (see Stern 2009) the 17th- and 18th-century material relating to the East India Company colony is not greatly used. Scholars, with the notable exception of Stephen Royle (2007), have tended to rely on sources available in London, or on the edited records compiled by Janisch (1908) or Gill and Teale (1999).

The Napoleonic period inevitably excites the greatest international interest in St Helena. Numerous English authors have used the material for their Napoleonic studies, the most renowned being Norwood Young, G.C. Kitching and Arnold Chaplin. Following their footsteps some French historians (e.g. Ernest d'Hauterive, Paul Ganière, Alberic Cahuet) also came on the island to use this material but only used the volumes with obvious connections (i.e. the 1815-1821 Records) and the death and birth registers. Although the other material for this period within the Archive has little direct connection with Napoleon, they have been extensively studied by the Honorary French Consul Michel Dancoisne-Martineau (published as *Chroniques de Sainte-Hélène*, 2011) and with colleagues Bernard Chevallier and Thierry Lentz (published as *Sainte-Hélène: Île de Mémoire*, 2005). Otherwise – because of the distances and the time required by historians and students – it is not accessed on a particularly regular basis. The numerous authors on Napoleon tend to dwell on secondary accounts rather than investigating the primary sources on St Helena. Nevertheless, there are dedicated ‘Napoleonic tours’ brought to the island, and on occasion these do visit the Archive. Little primary research is undertaken but certain documents – notably Napoleon’s death entry – are brought out for show.

St Helena’s role in the abolition of the slave trade has attracted a certain degree of attention, with a small number of researchers having looked at this mid 19th-century material over the last decade (Pearson et al. 2011; van Niekirk 2009a and b; Van de Velde 2011). Given the rising academic profile of Rupert’s Valley, it is reasonable to assume that this interest will increase.

The island’s use as a prison or place of exile provides a focus for late 19th- and early 20th-century research. The imprisonment of the Zulu chief Dinizulu between 1890 and 1897 attracts study of the small number of documents that relate to this episode, whilst St Helena’s role as a concentration camp for Boer soldiers between 1900 and 1902 draws far greater attention. There remain strong connections between the island and South Africa, with some Boers having settled on the island after they were freed. There are frequent visitors coming out to research this period – most with a focus on family history. The births, deaths and marriages registers for this period are particularly intensively used, as are the contemporary newspapers.

Without a record that details individual researchers’ topics, it is difficult to go beyond these generalities. Examination of the existing literature (mostly unpublished studies, held locally on the island) can be used to suggest other areas of interest. These include:

- The military installations and armaments of St Helena
- Maritime history and archaeology
- The whaling industry
- The Eastern Telegraph Company and the Atlantic Telegraph
- 20th-century colonial history, with emphasis on social and economic matters
- Local history
- Heritage-related planning: documentation on individual sites or properties

OTHER COLLECTIONS OF HISTORICAL DOCUMENTS ON ST HELENA

Whilst the Archives hold a significant proportion of St Helena's historical material, a very considerable amount exists elsewhere on the island. That said, no sizeable collections of 17th- or 18th-century records are known: it is a reasonable assumption that everything of this period that survives has been gathered in the Archive. However, there exist important 19th- and 20th-century records in government and private hands. No audit of this material was possible during the pilot project. However, the situation appears to be broadly similar to that described by Smith (1993), with the caveat that some records have been moved, and others are rumoured to have been damaged or destroyed.

All departments of SHG hold their own later 20th- and 21st-century records, but some also retain official records that date to the mid-20th century, or earlier. In the context of an archive with greater space and better facilities, there are strong arguments for migrating all of the official records into a single collection. The Directorates holding 'historical' records include:

- Crown Estates (including Plantation House)
- Agriculture and Natural Resources
- Finance
- Legal, Lands and Planning
- Secretariat
- Postal and Customer Services
- Health and Social Welfare
- Education and Employment
- Infrastructure and Utilities

Privately owned collections are currently under the care of:

- Museum of St Helena. Newspapers, land registers, photographs, maps, engravings, the Archives of the Ancient Order of the Foresters, Archives of the Secondary Selective School/Two-tier Education System and a small library of printed books. This collection also includes historic sound recordings and motion pictures. Period: 19th to 21st century.
- Baptist Church. 19th- and 20th-century records for births, baptisms, marriages and deaths.
- Cable and Wireless. Documents relating to the Atlantic Telegraph and early telecommunications.
- The Castell Collection (Princes Lodge). Maps, plans and photographs of the 19th- and 20th century.
- Thorpe family collection. Photographs, miscellaneous documents, predominantly 20th century.
- Solomons. Commercial records dating from the early 19th century.

DUPLICATE RECORDS

EAST INDIA COMPANY PERIOD

The British Library holds an extensive collection of Factory Records for St Helena, dating from 1676 to 1835 (Archives and Manuscripts, Catalogue Reference: IOR/G/32) (See also Moir 1988). This comprises 163 volumes, the outline content of which is described as: Laws and ordinances of St Helena, 1677-1714; Consultations, 1676-1696, 1699-1836; Law consultations, 1791-1793; Quarter Sessions proceedings, 1793-1801; Proceedings of Courts of Enquiry, 1798; Judicial

consultations, 1804-1835; Land revenue consultations, 1824-1825; Military consultations, 1824-1835.

There is, however, a general consensus amongst scholars of the East India Company that the records for St Helena kept on the island are likely to be more complete than those held in UK collections. Certainly for the late 17th century there are significant gaps in the records housed in the India Office collection of the British Library. In particular, there are no records for the period between summer 1676 and spring 1682 or between early 1685 and mid 1694, and none between 1696 and 1699. All of these gaps can be supplied by the St Helena archives (c.f. unpublished report deposited in the Archive by an un-named PhD student who researched and transcribed the documents of this period).

The situation with regard to the 18th and early 19th-century records is not known. There must be considerable replication, but only direct comparison of the volumes held in the British Library and St Helena can determine exactly how much of the local-level information was transmitted back to London. This issue – of how much data the island's governor chose to provide to the Court of Directors, and how much he withheld – would make for a fascinating study of colonial and Company governance.

The Company records held on St Helena will not be exact facsimiles of those retained in London. Many are annotated – most probably by Governor Janisch during his researches in the late 19th century. Moreover, the document order within each bound volume is probably different.

CROWN COLONY PERIOD

For the high-level correspondence between the Governor and the Colonial Office, there is considerable cross-over between the records held in the National Archives and on St Helena. For example, the 1841 volume of Secretary of State's Despatches, combined with the Despatches to England for the same period, contain letters that are also present in CO247/56. The records are not precise facsimiles, however, since the letters were often annotated by the recipients: this offers key evidence for the historian.

A certain amount of local-level material was transmitted to London by the Governor, but this was the exception rather than the rule. As a result, few of the departmental records and little of the local correspondence survives elsewhere than St Helena.

The period of St Helena's role in anti-slavery in the mid 19th century provides an illustration of the balance of the collections held on the island and elsewhere. The high-level correspondence between the Governor and Colonial Office is found in both Jamestown and London, though the collections are not exact duplicates and are differently ordered. This correspondence includes a significant volume of locally-generated letters, financial accounts and other information related to the Liberated African depot. However, the greater part of local correspondence – which provides an essential backcloth to the overarching political events – was never sent to London and only survives in the Colonial Secretary's In- and Out-Letters. The records of the Vice-Admiralty court are incompletely preserved in St Helena's Archive, due in large part to the destruction of many documents by White Ant. Only certain years/periods are completely represented, in volumes which in some instances are extremely fragile. The FO84 series of the National Archives contains duplicate records of many (though not all) of the court cases, but lacks the underpinning detail, such as trial transcripts and ship-breaking accounts.

Away from governmental records, there is an element of duplication, but much survives only on St Helena. Family records exist only on the island. The British Library holds a set of 19th-century

newspapers for St Helena on microfilm, beginning with the *St Helena Herald* for 1853. There are significant gaps, however, as evidenced by the holdings for the *St Helena Guardian* from 1861-1912. The collection in St Helena's Archive is far more comprehensive.

In summary, although there are parallels in UK collections of some series within the Archive, there is virtually nothing which is an exact duplicate. Indeed, the only series for which there is complete replication is the Blue Books, which are held in the CO 252 series of the National Archives. And, where similar or identical documents exist, they tend to do so in collections which are different in scope, and differently ordered. Detailed historical research about St Helena therefore requires reference to collections both on the island and elsewhere.

The existence of parallel material does indicate a potential order for future digitisation, i.e. creating a surrogate record on the basis of copying unique records first, whilst giving a lower priority to those for which copies (or partial copies) exist. However, in terms of an historical resource, there is little in the Archive for which the creation of a surrogate copy is not justified.

DIGITISATION

EQUIPMENT SPECIFICATION

PHOTOGRAPHY

Photography was undertaken with a Nikon D5100 camera (16.2 megapixel sensor) in combination with a Nikon AF F1.8 35mm prime lens. Taking into account the sensor's 1.6x crop factor, this equates to an actual focal length of 56mm. For the photography of the largest volume (St Helena Records Volume 6) it was necessary to use the camera's kit lens (28-55mm) at 32mm focal length (= 51mm). This lens is of lower quality than the 35mm prime, but proved perfectly adequate. A wireless shutter release control was used for all photography, removing any possibility of camera shake.

The camera was mounted on a Kaiser RS2 copy stand with a column height of 75cm. A ball and socket tripod head was used to rotate the camera 90°, so as to align it in portrait format with the books below. The documents were placed on a custom-built table with a sliding top. This enabled photography of facing pages of a book to be undertaken without moving either the camera or touching the actual book.

Lighting was provided by two lamps with daylight fluorescent bulbs.

The camera was tethered to the computer via a micro-USB2 cable. Images were transferred directly to the PC's hard drive (as opposed to being placed on the camera's memory card).

COMPUTER

The computer used for the project was an ACER Aspire X1437 with the following specifications:

- Processor – 1.65GHz
- RAM – 4gb
- Operating system - Windows 7 Home Premium 64-bit

SOFTWARE

The following software was used:

- Adobe Lightroom 4 (64 bit)
- Syncback SE v5.11.3.0
- Checksum for Windows v1.2.3.9 (corz.org)
- Rename Expert

IMAGE FORMATS

Photographs were taken in NEF (RAW) format and exported via Lightroom as uncompressed TIFFs. Each RAW file was of the order of 15.5 mb. The TIFFs were generally exported at between 4.5 and 5.5 megapixels (depending on the nature of the item being photographed) and at 300dpi resolution. This generated a file that was normally around 28.6mb.

DIGITISED MATERIALS

The project digitised 17 documents. It generated 4234 digital photographs in RAW format, from which a parallel set of images were exported in TIFF format. The total data generated was 170 gb.

The project's primary focus in relation to digitisation was the earliest East India Company records. The following volumes were digitised:

- St Helena Records, Volume 1 (1678-1683)
- St Helena Records, Volume 2 (1683-1687)
- St Helena Records, Volume 3 (1687-1693)
- St Helena Records, Volume 4 (1693-1696)
- St Helena Records, Volume 5 (1696-1699)
- St Helena Records, Volume 6 (1699-1703)
- Letters from England A (1673-1683)
- Letters from England (1673-1701)
- Letters from England (1683-1689)
- Goodwin's Abstracts - Letters from England (1673-1707)

In addition, a further seven documents were digitised as part of a wider trialling process. These do not comprise a coherent group of historical material, but were selected in order to test the methodology on documents of varying size and condition, and with different types of binding. Given that the EIC volumes listed above are largely representative of the 17th- and early/mid 18th-century records as a whole within the Archive, the focus of this additional trialling was on the 19th-century. The records comprised:

- Secretary of State's Despatches (1841)

This is part of a major series. It is well-preserved with a hollow-back binding that is typical of many of the 19th-century records. Photographing this volume also offered the opportunity to investigate the extent to which the St Helenian records duplicate those held in the CO 247 series at the National Archives.

- Vice-Admiralty Court auction records (1846)

Folded vouchers in moderately good condition. These are representative of the roughly 200 such records held in the Store Room.

- Scheme and Minutes for the Charity of Rebecca Hussey (1865-72)

This volume is typical of many of those in the Store Room. It is a moderate to poorly-preserved volume, with damaged binding and cover and minor white ant damage. It required careful handling but the condition was not so poor as to render photography a damaging process. This volume also contained stapled letters from the 1930s, thus introducing another record-type into the trial.

- Census of the Island of St Helena (1881 and 1911)

These are small, easily photographed records. They are printed, as opposed to hand-written. Photographing these records allowed for experimentation on lower-resolution TIFF exports, with a view to minimising data storage requirements in any longer-term digitisation programme.

- Banns of Marriage (1849-1924)

This volume is representative of the records held in the Reading Room cabinet, both in terms of condition (moderate) and content. This is a pro-forma book into which hand-written entries were made.

- Colonial Secretary's In-Letters (1869)

This is part of a major series. It has a square-backed, string-bound binding that is typical of a large number of records in the Archive. It contains letters from numerous authors, on different sizes and

types of paper. This volume was unbound and re-bound as part of the digitisation process, testing the feasibility and speed of this process.

DATA MANAGEMENT

The primary data was stored on the PC's hard drive. This was backed up to external hard drives, using Syncback software to create and maintain 'mirrored' datasets.

- Hard Drive 1 – On-site back-up. Automatically run on a daily basis
- Hard Drive 2 – Manually run on a weekly basis. Kept off-site

DEPOSITION OF DATA

The data generated by this project have been deposited at the following locations:

- Endangered Archives Programme, British Library, 96 Euston Road, London NW1 2DB
- Wilberforce Institute for the study of Slavery and Emancipation, University of Hull, Oriel Chambers, 27 High Street, Hull, HU1 1NE
- St Helena Government Archives, The Castle, Jamestown, St Helena Island, STHL 1ZZ
- Museum of St Helena, PO Box 115, Jamestown, St Helena Island, STHL 1ZZ

TRAINING

Work with local staff and heritage personnel was carried out as an integral part of the project. The core group comprised the two full-time archivists, SHG's Information Officer and the Museum Director. The purpose was to ensure that, after the end of the Pilot project, the digitisation and listing can be continued with minimal off-island support. This training was very much a two-way process: the Museum is already in the process of digitising its collection, whilst the archivists have considerable expertise in document conservation and binding. As part of this exercise we trialled the unbinding of certain document types (notably those with deep, square-backed bindings), in order to determine the most practical approach to their digitisation.

A series of process descriptions and guidance notes were produced to aid the training process. These are included as Appendix 1 of this report.

OTHER OUTPUTS

A short document was produced that set out the conditions of use of the Archive. This was based on the British Library's *Conditions of Use of the London Reading Rooms*, and the UK National Archives' *Handling Documents*.¹ Some customization (and simplification) was necessary to take account of the circumstances of the Archives and its limited facilities. A basic guide to document handling was also written. These documents are included as Appendix 2 of this report.

PUBLICITY

The project has generated considerable interest on the island. St Helena Government has issued several press releases on the subject, whilst a number of newspaper articles appeared in the *St Helena Independent* and *St Helena Sentinel*. Radio interviews were given to *Saint FM* and *Radio St Helena*. A

¹ See www.bl.uk/reshelp/inrrooms/stp/cond/conditions.html; www.nationalarchives.gov.uk/visit/document-handling.htm

public lecture on the project was also given at the Museum of St Helena. The project was also visited by the Governor and the Foreign Office's Deputy Director for UK Overseas Territories.

CRITIQUE

In overall terms the digitisation exercise was successful. The equipment worked well, and the digitised product met the required standards for quality and resolution.

At the mid-point of the project sample images were sent to the British Library for evaluation. On the basis of comments received some minor adjustments were made to the methodology, but no documents needed to be re-photographed on the basis of quality. Generally, however, the records that were digitised later in the pilot were better from an aesthetic point of view; they were photographed against a black background, without unsightly guides holding the book in place, and with a bone folder used to hold pages in place, as opposed to weights.

In the context of the potential digitisation of large parts of the Archive collection, the following comments can be offered.

THE CAMERA AND COMPUTER

The camera equipment is capable of producing images that meet (and indeed far exceed) the minimum standards specified for digitised images.

The tethered capture process is clearly the best way to proceed, but the existing equipment is hampered by the slow transfer of images from the camera to the computer. There is a lag between the shooting of the image and its appearance on the monitor, when ideally it would be instantaneous, giving the photographer an easy way of checking that each image is sharp and correctly-framed. For individual images the lag is normally about 10 seconds, but this can grow to a couple of minutes when multiple images are being shot in reasonably quick succession. This situation arises for the following reasons:

- The camera, whilst capable of taking high-quality images, does not process RAW images particularly quickly
- The computer is not specified for fast graphics processing
- The connection between the camera and the computer was via a USB2 connection
- Adobe Lightroom, for all its many other qualities, does not process images particularly quickly

This problem can be partially solved by a higher specification computer, i.e. one with a faster graphics card and more RAM. A gaming PC would be ideal. Different camera control software (e.g. Camera RC) produces faster results than Lightroom in terms of time from photograph to screen display (though they lack Lightroom's ability to manipulate the generated image). With regard to the camera itself, a professional grade sports model would have the capacity to process multiple RAW images at high speed. A camera with a USB3 interface would obviate the slow transfer associated with USB2 cables.

LIGHTING CONDITIONS

The combination of natural and artificial light worked well for most photography. Ideally the natural light would have been excluded, but since the work was being carried out in the public Reading Room this was not practicable. The amount of light coming from the window was relatively small, and the fluorescent lamps were dominant, meaning that any changes in outside conditions did not affect the colour of the images.

Unfortunately, the lamps cannot be used for many of the volumes of the St Helena Records. These have been conserved by use of tissue lamination, which gives a sheen to the page surface and reflects any strong light source. During the pilot study St Helena Records Volume 6 was photographed with only natural light: this could only be done on a day when conditions outside were bright, and several custom white balance measurements had to be taken to ensure that there was consistent colour across all photographs for this volume.

The placing of non-reflective glass onto the page might be investigated as means of allowing artificial light to be used. Indirect ambient artificial lighting arrangements might also be attempted. Otherwise the method used for Volume 6 is adequate, though some sheen will have to be accepted.

DOCUMENT SIZES

The copy stand and slide table are adequate for documents of dimensions up to about 370mm x 260mm. These can be photographed at a focal length of 35mm (= 54mm, taking the sensor's crop factor into account), and therefore do not suffer from any distortion arising from the use of a wide-angle lens. To achieve this, the copy stand column had to be augmented by an additional piece of wood that gave it a little additional height (to 100cm).

However, there are many documents in the archive which are larger. These include the majority of 18th-century St Helena Records, which measure 400mm x 265mm. The digitisation of St Helena Records Volume 6 demonstrated that it is possible to photograph these with the existing equipment, using a zoom lens – albeit only just, and with the book and colour card placed uncomfortably close to each other and barely within the photograph's frame. It would be preferable for a taller camera stand to be used. For the very largest documents a different solution will need to be found. Scanning offers an easy solution for the maps and plans, but this is not an option for a very small minority of documents (e.g. the 1827-35 volume on Slave Emancipation: this is not only large but also contains multiple, complex fold-out enclosures). The creation of composite images with software such as Microsoft Image Composite Editor or PTgui Pro might be investigated for these. The only drawbacks to such software are the time inputs required and the very large file sizes generated.

CONDITION

The majority of documents in the main repository will tolerate the process of digitisation. A minority are in markedly worse condition, but most can be photographed with minimal risk of damage – though the process will be necessarily slower. A few, for example the Vice-Admiralty Court records, are extremely fragile. Digitisation of these records might have to be completed using a method that requires less object handling. In their present state, however, they cannot be read.

BACKING UP

The small volume of data created during the pilot project could be adequately stored and backed up on a series of portable hard drives, each of 500 gb capacity. The volume of data created during a Major digitisation project would be vastly larger (see Appendix 3) and a more complex, server-based solution will ideally be required.

CONCLUSION

The St Helena Government Archive holds, in a very compact building, a deceptively large collection of historical documents. This constitutes a substantial part – though far from the whole – of the island’s archival material.

The principal problems associated with the Archive are well-known and of long-standing. They relate to facilities and staffing, which cannot be addressed without relocation to a new, purpose-designed building, alongside a major input of funding. This pilot project has focussed on the potential for preservation of the collection via digitisation. It therefore goes beyond its remit to offer any management recommendations for the Archive.

The pilot project has demonstrated that digitisation is feasible. The trial created a surrogate copy of a number of records, and developed a legacy of skills and equipment. At the time of writing the Archive staff are continuing the digitisation process, focussing on the more heavily-used records, beginning with the later 19th-century newspapers.

Inevitably, however, the trial identified a variety of improvements that should be made during any larger-scale project. These comprise:

- Digitisation. Minor changes to the equipment specification, which would improve the quality and speed of the actual photography process
- Data management (1). The replacement of the standard Excel Listing spreadsheet with a more user-friendly Access database
- Data management (2). The development of simple descriptive terms for binding styles and paper types
- Data management (3). The need to generate, from the listing, a comprehensive catalogue of the Archive contents

Due to its comparatively modern date, not all of the Archive’s collection would fall within the scope of a future EAP project. Nevertheless, digital preservation of the more recent material is worthwhile. Indeed, since St Helena’s history since 1834 is a seamless progression from Crown Colony to British Overseas Territory, the records arguably comprise a continuous whole. A broader initiative of research and preservation on St Helena, dealing with historical records that are held elsewhere than the Archive, would also be justified. In that context, the government-owned but privately-curated archive on Ascension Island is also of relevance, since the 19th and 20th-century histories of the two islands are intertwined.

The audit undertaken for this project has demonstrated that the collection is intrinsically valuable. Moreover, in the main, it is not duplicated in any other repository. The Archive is, in short, irreplaceable. Its documents chart the history of St Helena in extraordinary detail, and also touch upon global themes, making it an important resource for international research. Digitisation on major scale is therefore justified, both as a means of preservation and to facilitate access.

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APPENDIX 1 – DIGITISATION WORK-FLOW

Where	Action	Detail
Explorer	Make new folder	In Generated Data/Images/RAW
Paper	Write ID sheet	
Camera	Set up camera	Image size: Large Quality: NEF (RAW) Aperture priority Aperture: F9 Lens is clean?
Camera	Set white balance	<i>Shooting with lights on:</i> White Balance: 6 - Daylight Fluorescent <i>Shooting with only natural light:</i> Menu/White Balance/PRE/Measure Photograph blank white sheet of paper
Camera	Plug remote in to flash hot-shoe and turn on	
Lightroom	Start tethered capture	File/Tethered Capture/Start Tethered Capture Session - specify session name <i>Naming</i> - custom name: sequence - specify custom text - Start number: 1 <i>Destination</i> - select folder
Camera/Board	Line up ID shot	Camera to Live View Place ID sheet
Lamps	Turn on and set position	In field of view? No shadow?
Camera	Make tether	[Wait for camera to be recognised in Lightroom]
Camera	Take ID shot	
Cable	Break tether	
Board	Set up document	Camera to Live View Set table stops and chocks Place Colour Cards
Cable	Make tether	[Wait for camera to be recognised in Lightroom]
Camera	Photograph book cover	[Lamps off if necessary]
Camera	Photograph document pages	

Where	Action	Detail
Lightroom	Checks quality and layout after 4 pages of text (as opposed to cover, inside leaves etc)	File is NEF? Focus ok? Resolution good White balance representative? Book is square? Whole page is in (plus extra)? Colour Cards in and square? Shadow from lamps?
Paper	Write End Comments sheet	
Camera	Photograph End Comments sheet	
Cable	Stop tether	
Camera	Camera off, remote control off	
Lamps	Lamps off and unplug	
Lightroom	Stop tethered capture	File/tethered capture/stop tethered capture
Lightroom	Rotate images 180 deg	Select all/Rotate Left
Lightroom	Review images	View (in loupe at maximum size) Toggle through looking for errors (e.g. mis-framing) Spot check for focus
Lightroom	Any errors?	Shoot new images and delete errors For each new image ... start new tethered capture specify file number photograph stop tethered capture delete faulty image and repeat as many times as required
Explorer	Make new folder	In Generated Data/Images/TIFF

Where	Action	Detail
Lightroom	Export to TIFF	<p>Select all File/Export</p> <p><i>Export location</i> Specific folder/choose, select folder</p> <p><i>File naming</i> custom name - sequence custom text, specify start no = 1</p> <p><i>Image sizing</i> TIFF – uncompressed 300dpi (minimum) 5.0 megapixel (guide)</p> <p>Export</p>
Explorer	Check export	<p>Complete run? Spot check for quality</p>
Rename Expert	Rename Tiffs in sequence	<p>Add folders (select)</p> <p>Edit/files</p> <p>List/sorting settings - tick 'sort contained numbers by value' - tick 'ignore leading values'</p> <p>Actions/+/Replace Replace – the whole name Replace with – consecutive numbering prefix = file name (e.g. EAP524_CC_Wills1_) type = numbers initial value = 001</p> <p>Apply/Start</p>
Explorer	Generate checksum	<p>Highlight folder for Tiffs (but do not open) Right click/create checksums</p>
Explorer	Make folder Read-only	<p>Right click folder Properties/Attributes to Read-only</p>

APPENDIX 2 – ARCHIVE CONDITIONS OF USE AND GUIDELINES FOR DOCUMENT HANDLING

ST HELENA GOVERNMENT ARCHIVE – TERMS OF USE

Everyone at the Archives - both staff and readers - has a responsibility and duty to preserve all types of documents in our care. These terms of use seek to ensure that the artefacts themselves will not suffer damage, and that the information they contain will be accessible to future generations for study.

PERSONAL POSSESSIONS

- Only small bags (e.g. handbags, small rucksack) may be taken into the Archive
- Outdoor coats, jackets and umbrellas are not permitted
- All personal possessions taken into the Archive may be subject to opening and inspection by staff

PROHIBITED ITEMS

Items that could harm the collections are not allowed in the Archive. These include, but are not limited to:

- Food and drink
- Sweets (including cough sweets) and chewing gum
- Pens
- Post-It notes
- Adhesive tape
- Glue, bottles of ink, correction fluid and cleaning liquids
- Scissors, knives (including craft knives and razor blades)

GENERAL PRACTICES FOR HANDLING DOCUMENTS

- Wash and dry your hands before you start working
- Avoid using hand or sun cream
- Use the gloves provided when handling documents
- Avoid leaning on or touching the document
- Documents should not hang off the edge of your desk or be held when read
- Do not put items on top of documents

ADVICE ON HANDLING DOCUMENTS

WORKING WITH BOOKS

- Use the book supports provided. Use wedges to support the book at an angle. This puts less strain on the spine and creates a comfortable reading angle. Use a foam pad for additional support at the beginning and end of the book
- Turn pages with care
- Use weights to hold down pages

WORKING WITH UNBOUND MATERIAL

Keep the documents in the order in which you received them.

Do not:

- Remove individual items from files, volumes or boxes
- De-tag any file

Attempt to re-file the items in your preferred order

WORKING WITH MAPS

- Make space. Make sure that you have enough space before unrolling a large document
- Avoid touching the document. Use weights to hold down pages, but place them round the edge, rather than on top of the printed or drawn image
- Tracing the document. If you have permission to trace the document, use a transparent sheet to protect the surface, and only use the soft pencil provided

TAKING NOTES

- Use the pencils provided
- Erasers (including on the end of pencils) are not permitted
- Use the pencil sharpeners provided in the reading room

PLEASE ASK!

If you are unsure of the correct handling procedures, or are having problems with a particular document (i.e. if it is very heavy or too fragile) please ask a member of staff to help.

APPENDIX 3 – QUANTIFICATION OF TIME INPUTS AND DATA REQUIREMENTS FOR DIGITISATION

METHODOLOGY

Quantification was undertaken on the basis of shelf length and a count of pages from a sample of records in the Repository. The survey did not extend to the Store Room, where a meaningful page count was rendered impossible by the poor condition of many of the documents.

The sample comprised 104 volumes, taken from all shelf bays. This represented approximately 6% of the total collection. The choice of volumes from a given bay was essentially random, though if different types of binding or styles of book were present an attempt was made to take a representative sample. Only pre-1900 volumes were sampled, since the quantification is primarily concerned with the scope of a potential Major EAP project. (The calculations also only apply to these records).

The calculations of the number of pages have been made on the basis of two averages: pages per book; and pages per mm of shelf length. The results differ by approximately 5%. The higher figure has been taken forward for the calculation of data storage requirements.

Digital file sizes are derived from an average of those generated by the Pilot project.

Whilst the calculations of data storage requirements are likely to be fairly accurate, the more salient calculation – for time inputs – is far cruder. The figure offered is probably a slight over-estimate, given that work-rates should improve over a longer-term project.

SURVEY RESULTS

PAGE AND SHELF COUNT

Total no. volumes (pre-1900 records only) = 1007

Average no. pages per volume = 305
(104 volumes, 31688 pages)

Average thickness per volume = 47mm
(104 volumes, totalling 4847mm)

Average no. pages per mm = 6.54
(31688 pages, 4847mm)

Total amount of shelf space (pre-1900 material only) = 44,800mm

DIGITAL FILE SIZES

Average RAW file = 15.5mb

Exported TIFF at 5 megapixel and 300dpi = 28.6mb

CALCULATIONS

NUMBER OF PAGES TO BE DIGITISED

Total no. pages = **307,135**
(1007 volumes, each of average 305 pages)

Or

Total no. pages to be digitised = **292,992**
(44,800mm of shelf, with an average of 6.54 pages/mm)

DATA STORAGE REQUIREMENTS

307,135 pages in RAW format = 4760592mb
= 4.50tb

307,135 pages exported in TIFF format = 8784061mb
= 8.31tb

Total data storage required = 12.8tb

TIME INPUTS

Time inputs are less easy to quantify with confidence. The experience of the pilot project suggests that an average of one volume per person per day is reasonable. This figure takes in binding/unbinding (where necessary), photography and listing.

On that basis, digitisation of all pre-1900 records in the Repository and Reading Room will require 1007 man-days. It is estimated that digitisation of the records in the store room will require an additional 60 man-days. Based on a 240-day working year, this equates to the continuous input of two people over 27 months.

APPENDIX 4 – BUDGET

[SECTION DELETED]

APPENDIX 5 – INVENTORY OF THE ARCHIVE

The collections within the Archive are defined by periods.

The East India Company formally ceded control of St Helena to the Crown in 1834, but the first governor did not arrive until 1836. The EIC series continue until 1836, hence the collection's end-date in this year.

St Helena's status as a Crown Colony continued until 1981, when it was reclassified as a British Dependent Territory. In 1989 this status was once again reclassified to British Overseas Territory. For the purpose of this EAP project, the term 'Modern' period is applied to all documents created after 1900. This admittedly cuts across the Crown Colony period, but has been adopted because it distinguishes between records that would fall within, and outside, a Major EAP project.

Key to periods:

- EIC – East India Company (1673-1836)
- CC – Crown Colony (1836-1900)
- Modern (1901 to present)

REPOSITORY

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	Letters from England	1673	1683	C3c
EIC	Letters from England	1673	1701	C3c
EIC	Letters from England: Goodwin's Abstract Letters	1673	1707	C3c
EIC	Constitution, Laws and Instructions	1673	1714	B3a
EIC	St Helena Records	1678	1683	C1a
EIC	Laws and Constitution of St Helena	1681		B3a
EIC	Register of Leases and Deeds	1682	1719	B1a
EIC	Register of Wills	1682	1745	B1a
EIC	St Helena Records	1683	1687	C1a
EIC	Letters from England	1683	1689	C3c
EIC	St Helena Records	1687	1693	C1a
EIC	St Helena Records	1693	1696	C1a
EIC	St Helena Records	1696	1699	C1a
EIC	St Helena Records	1699	1703	C1a
EIC	St Helena Records	1703	1704	C1a
EIC	St Helena Records	1705	1706	C1a
EIC	St Helena Records	1706	1709	C1a
EIC	Letters to England	1706	1714	B5b
EIC	St Helena Records	1709	1712	C1a
EIC	St Helena Records	1712	1715	C1a
EIC	Letters from England	1713	1716	C3c
EIC	Letters to England	1714	1715	B5b
EIC	St Helena Records	1715		C1a
EIC	St Helena Records	1715		C1a
EIC	Letters to England	1716	1717	B5b
EIC	St Helena Records	1716	1717	C1a
EIC	St Helena Records	1717	1718	C1a
EIC	Letters to England	1717	1720	B5b
EIC	Letters from England	1717	1725	C3c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	St Helena Records	1718	1720	C1a
EIC	St Helena Records	1720	1722	C2a
EIC	Letters to England	1720	1724	B5b
EIC	Register of Leases and Deeds	1720	1731	B1a
EIC	St Helena Records	1722	1725	C2a
EIC	Letters to England	1724	1727	B5b
EIC	St Helena Records	1725	1727	C2a
EIC	St Helena Records	1727	1731	C2a
EIC	Letters to England	1727	1737	B5b
EIC	Register of Deeds	1729	1762	B2a
EIC	St Helena Records	1731	1735	C2a
EIC	St Helena Records	1735	1740	C2a
EIC	Register of Leases	1735	1748	B1a
EIC	Letters to England	1738	1748	B5b
EIC	St Helena Records	1740	1740	C2a
EIC	St Helena Records	1741	1742	C2a
EIC	St Helena Records	1742		C2a
EIC	St Helena Records	1742		C2a
EIC	St Helena Records	1743	1744	C2a
EIC	St Helena Records	1743	1745	C2a
EIC	Inventory of Estates of Deceased Persons	1744	1760	A1a
EIC	St Helena Records	1745	1746	C2a
EIC	St Helena Records	1746	1747	C2a
EIC	Register of Wills	1746	1793	B1a
EIC	St Helena Records	1747	1748	C2a
EIC	St Helena Records	1748	1750	C2a
EIC	Letters to England	1748	1758	B5b
EIC	Register of Leases	1749	1765	B1a
EIC	St Helena Records	1750		C2a
EIC	St Helena Records	1751	1752	C3a
EIC	St Helena Records	1753	1754	C3a
EIC	St Helena Records	1754	1755	C3a
EIC	Letters from England	1754	1761	C3c
EIC	Letters from England	1754	1777	C3c
EIC	St Helena Records	1755	1756	C3a
EIC	St Helena Records	1756	1757	C3a
EIC	St Helena Records	1757	1758	C3a
EIC	St Helena Records	1759	1760	C3a
EIC	Letters to England	1759	1766	B5b
EIC	St Helena Records	1762	1763	C3a
EIC	St Helena Sessions	1762	1782	C7a
EIC	Register of Deeds	1762	1799	B2a
EIC	Out-Letters, Judicial Department	1762	1814	B4a
EIC	Letters from England	1762	1816	C3c
EIC	St Helena Records	1763	1764	C3a
EIC	St Helena Records	1764	1765	C3a
EIC	St Helena Records	1765	1766	C3a
EIC	St Helena Records	1766	1767	C3a
EIC	Letters to England	1766	1772	B5b
EIC	Register of Leases	1766	1790	B1a
EIC	St Helena Records	1767	1768	C3a
EIC	St Helena Records	1768	1769	C3a
EIC	St Helena Records	1769	1769	C4a
EIC	St Helena Records	1770		C4a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	St Helena Records	1770	1771	C4a
EIC	Index to Consultations	1770	1773	C7a
EIC	Registre de la Paroisse de Jamestown	1770	1834	C4c
EIC	St Helena Records	1771	1772	C4a
EIC	St Helena Records	1772	1773	C4a
EIC	Letters to England	1772	1779	B5b
EIC	Index to Consultations	1772	1780	C7a
EIC	St Helena Records	1773	1774	C4a
EIC	Letters from England	1774	1753	C3c
EIC	St Helena Records	1774	1775	C4a
EIC	Secretary Precedent Book	1775	1819	B5a
EIC	St Helena Records	1776		C4a
EIC	St Helena Records	1776		C4a
EIC	St Helena Records	1776	1777	C4a
EIC	St Helena Records	1777	1778	C4a
EIC	Standard Forms, Oaths and Certificates	1777	1828	B3a
EIC	St Helena Records	1778	1779	C4a
EIC	Letters from England	1778	1791	C3c
EIC	St Helena Records	1779	1780	C4a
EIC	St Helena Records	1780	1781	C4a
EIC	Letters to England	1780	1785	B5b
EIC	Leases	1780	1815	B1a
EIC	St Helena Records	1781	1782	C1b
EIC	St Helena Records	1782	1783	C1b
EIC	St Helena Records	1783	1784	C1b
EIC	St Helena Sessions	1783	1793	C7a
EIC	St Helena Records	1784		C1b
EIC	St Helena Records	1784	1785	C1b
EIC	Index to Consultations	1784	1792	C7a
EIC	St Helena Records	1785	1786	C1b
EIC	Letters to England	1785	1789	B5b
EIC	St Helena Records	1786	1787	C1b
EIC	Minutes of Widows and Orphans Fund	1786	1837	B8a
EIC	St Helena Records	1787	1788	C1b
EIC	St Helena Records	1788		C1b
EIC	St Helena Records	1788	1789	C1b
EIC	Register of Wills	1788	1821	B1a
EIC	St Helena Records	1789	1790	C1b
EIC	Letters to England	1789	1791	B5b
EIC	St Helena Records	1790		C1b
EIC	St Helena Records	1790	1791	C1b
EIC	St Helena Records	1791		C1b
EIC	St Helena Records	1791	1792	C2b
EIC	Letters to England	1791	1793	B5b
EIC	Register of Leases	1791	1804	B1a
EIC	St Helena Records	1792		C2b
EIC	St Helena Records	1792	1793	C2b
EIC	Letters from England	1792	1799	C3c
EIC	St Helena Records	1793	1794	C2b
EIC	Letters to England	1793	1795	B5b
EIC	List of ships arriving at St Helena	1793	1803	B6a
EIC	St Helena Sessions	1793	1807	C7a
EIC	St Helena Records	1794		C2b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	St Helena Records	1794	1795	C2b
EIC	St Helena Records	1795		C2b
EIC	St Helena Records	1795	1796	C2b
EIC	Letters to England	1795	1797	B5b
EIC	St Helena Records	1796		C2b
EIC	St Helena Records	1796	1797	C2b
EIC	St Helena Records	1797		C2b
EIC	St Helena Records	1797	1798	C2b
EIC	St Helena Records	1798		C2b
EIC	St Helena Records	1798		C2b
EIC	St Helena Records	1798	1799	C2b
EIC	Letters to England	1798	1800	B6b
EIC	St Helena Records	1799		C3b
EIC	St Helena Records	1799	1800	C3b
EIC	St Helena Records	1800		C3b
EIC	Letters to England	1800	1802	B6b
EIC	Letters from England	1800	1804	C3c
EIC	Letters from England	1800	1811	C3c
EIC	Widows and Orphans Fund Accounts	1800	1819	B8a
EIC	St Helena Records	1801		C3b
EIC	St Helena Records	1801	1802	C3b
EIC	Register of Deeds	1801	1817	B2a
EIC	St Helena Records	1802		C3b
EIC	St Helena Records	1802	1803	C3b
EIC	Letters to England	1802	1804	B6b
EIC	Committee Accounts for encouraging slaves	1802	1806	B8a
EIC	St Helena Records	1803	1804	C3b
EIC	St Helena Records	1804	1805	C3b
EIC	Letters to England	1804	1806	B6b
EIC	Letters from England	1804	1807	C1c
EIC	St Helena Records	1805		C3b
EIC	St Helena Records	1805	1806	C3b
EIC	Register of Leases	1805	1812	B1a
EIC	Secretary's Out-Letters	1805	1814	D3b
EIC	St Helena Records	1806	1807	C3b
EIC	St Helena Records	1807	1808	C3b
EIC	Letters to England	1807	1809	B6b
EIC	Letters from England	1807	1812	C3c
EIC	Passengers proceeding from St Helena to England	1807	1812	B6a
EIC	St Helena Records	1808		C3b
EIC	St Helena Records	1808	1809	C3b
EIC	St Helena Sessions	1808	1816	C7a
EIC	Letters from England	1809		C1c
EIC	St Helena Records	1809	1810	C4b
EIC	Letters to England	1809	1812	B6b
EIC	Register of Proclamations	1809	1823	B7b
EIC	Leases	1810		B1a
EIC	Notes from Consultation Books of the Island of St Helena from 1678 to 1813 by Alexander Beatson	?1810s		C6a
EIC	St Helena Records	1810		C4b
EIC	St Helena Records	1810	1811	C4b
EIC	St Helena Records	1811	1812	C4b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	Consultation Book?	1811	1813	C6a
EIC	Receipt Book of Company's Employees Civil and Military	1811	1815	B5a
EIC	St Helena Records	1812	1813	C4b
EIC	Letters to England	1812	1814	B6b
EIC	Letters from England	1812	1815	C3c
EIC	St Helena Records	1813		C4b
EIC	St Helena Records	1813	1814	C4b
EIC	In-Letters India, China, Cape of Good Hope	1813	1815	C2c
EIC	Surveyor's Entry Book In and Out Letters	1813	1816	A4a
EIC	Register of Leases	1813	1835	B1a
EIC	Formal Proceedings at the sessions of the Peace Court of Oyer and Terminer	1814	1815	B4a
EIC	St Helena Records	1814	1815	C4b
EIC	Letters to England	1814	1817	B6b
EIC	Letters to England	1814	1822	B6b
EIC	Register of Leases	1814	1835	B1a
EIC	Pay List, Civil and Military Servants	1815		B5a
EIC	St Helena Records	1815		C4b
EIC	Letters from England	1815	1816	C3c
EIC	St Helena Records	1815	1816	C4b
EIC	In-Letters India, China, Cape of Good Hope	1815	1817	C2c
EIC	Letters from England	1815	1817	C3c
EIC	Accounts of Chinese Labour	1815	1818	A3a
EIC	List of ships arriving and departing from St Helena	1815	1818	B6a
EIC	Judicial Consultation Book	1815	1821	C6a
EIC	St Helena Records	1816	1817	C4b
EIC	Letters from England	1816	1818	C1c
EIC	Register of Deeds	1816	1823	B2a
EIC	St Helena Sessions	1816	1823	C7a
EIC	In-Letters India, China, Cape of Good Hope	1817	1818	C2c
EIC	Letters from England	1817	1818	C3c
EIC	St Helena Records	1817	1818	C4b
EIC	Letters from England	1818	1819	C1c
EIC	St Helena Records	1818	1820	C4b
EIC	In-Letters India, China, Cape of Good Hope	1819	1820	C2c
EIC	Letter Book to England	1819	1822	B5b
EIC	Return of family, land, cattle etc	1819	1834	A2a
EIC	Letters from England	1820		C1c
EIC	Return of family, land, cattle etc	1820		A2a
EIC	Letters from England	1820	1821	C1c
EIC	St Helena Records	1820	1821	C4b
EIC	In-Letters India, China, Cape of Good Hope	1820	1822	C2c
EIC	Leases [New Village under High Knoll]	1820	1822	B1a
EIC	Correspondence with India, China, Rio de Janeiro and the Cape of Good Hope	1820	1825	C6a
EIC	Return of family, land, cattle etc	1821		A2a
EIC	Letters from England	1821	1822	C1c
EIC	St Helena Records	1821	1822	C4b
EIC	St Helena Records	1821	1822	C5a
EIC	Surveyor's Entry Book In and Out Letters	1821	1828	A4a
EIC	Register of Wills	1821	1839	B1a
EIC	Letters from England	1822		C1c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	Return of family, land, cattle etc	1822		A2a
EIC	Return of family, land, cattle etc	1822		A2a
EIC	St Helena Records	1822		C5a
EIC	Letters from England	1822	1822	C1c
EIC	In-Letters India, China, Cape of Good Hope	1822	1825	C2c
EIC	Letters to England	1822	1825	B6b
EIC	Judicial Consultation Book	1822	1829	C6a
EIC	Letters from England	1823		C1c
EIC	Letters from England	1823		C1c
EIC	Letters from England	1823		C1c
EIC	Return of family, land, cattle etc	1823		A2a
EIC	St Helena Records	1823		C5a
EIC	EIC Consultations?	1823	1824	C6a
EIC	St Helena Records	1823	1824	C5a
EIC	St Helena Sessions	1823	1824	C7a
EIC	Consultation Book	1823	1825	C6a
EIC	Proceedings of the Agricultural and Horticultural Society	1823	1825	B8a
EIC	Register of Storekeepers Accounts	1823	1832	B8a
EIC	G.W Melliss Commission into Royal Artillery	1824		A3c
EIC	Letters from England	1824		C1c
EIC	Medical Department Consultation Book	1824		C6a
EIC	Return of family, land, cattle etc	1824		A2a
EIC	Land and Revenue Department Consultation Book	1824	1825	C6a
EIC	St Helena Records	1824	1825	C5a
EIC	St Helena Sessions	1824	1827	C7a
EIC	Commercial Consultation Book	1824	1829	C6a
EIC	Medical Department Consultation Book	1824	1829	C6a
EIC	Letters to England	1824	1835	B6b
EIC	Letters to England, Judicial	1824	1835	B4a
EIC	Letters from England	1825		C1c
EIC	Letters from England	1825		C1c
EIC	Letters from England	1825		C1c
EIC	Return of family, land, cattle etc	1825		A2a
EIC	Letter Book to England	1825	1826	B5b
EIC	St Helena Records	1825	1826	C5a
EIC	Register of Deeds	1825	1831	B2a
EIC	Letters from England	1826		C1c
EIC	Letters from England	1826		C1c
EIC	Letters from England	1826		C1c
EIC	St Helena Records	1826	1827	C5a
EIC	In-Letters India, China, Cape of Good Hope	1826	1829	C2c
EIC	Letters to England	1826	1829	B6b
EIC	Letters from England	1827		C1c
EIC	Letters from England	1827		C1c
EIC	Letters from England	1827		C1c
EIC	Letters from England	1827	1828	C2c
EIC	Letters from England	1827	1828	C2c
EIC	St Helena Sessions	1827	1829	C7a
EIC	Consultations. Public Department Slave Emancipation	1827	1835	C6a
EIC	Report of the Leases Committee	1828		A1a
EIC	Return of family, land, cattle etc	1828		A1a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
EIC	Return of family, land, cattle etc	1828		A2a
EIC	St Helena Records	1828	1829	C5a
EIC	Judicial Consultation Book	1828	1830	C6a
EIC	Surveyor's Entry Book In and Out Letters	1828	1835	A4a
EIC	Letters from England	1829		C2c
EIC	Letters from England	1829		C2c
EIC	Letters to England	1829	1830	B6b
EIC	St Helena Records	1829	1830	C5a
EIC	Commercial Consultation Book	1829	1832	C6a
EIC	Plans of Leased Lands	1829	1832	B2a
EIC	In-Letters India, China, Cape of Good Hope	1829	1833	C2c
EIC	Judicial Consultation Book	1829	1835	C6a
EIC	Letters to England (Military)	1829	1835	B5a
EIC	Registry of Free Grant	1829	1835	B1a
EIC	Letters from England	1830		C2c
EIC	Letters from England	1830		C2c
EIC	Letters from England	1830		C2c
EIC	St Helena Records	1830	1831	C5a
EIC	St Helena Sessions	1830	1832	C7a
EIC	Military Consultations	1830	1835	B5a
EIC	Register of Leases and Deeds	1830	1849	B1a
EIC	Letters from England	1831		C2c
EIC	Letters from England	1831		C2c
EIC	St Helena Records	1831	1832	C5a
EIC	Letters to England	1831	1834	B6b
EIC	Proclamations and Notices	1831	1835	B7b
EIC	Letters from England	1832		C2c
EIC	Letters from England	1832		C2c
EIC	St Helena Records	1832	1834	C5a
EIC	St Helena Sessions	1832	1834	C7a
EIC	Commercial Consultation Book	1832	1836	C6a
EIC	Military Department Consultation Book	1832	1836	C6a
EIC	Letters from England	1833		C2c
EIC	Letters from England	1833		C2c
EIC	Return of family, land, cattle etc	1833		A3a
EIC	St Helena Calendar	1833		A2b
EIC	In-Letters India, China, Cape of Good Hope	1833	1835	C2c
EIC	Letters from England	1834		C2c
EIC	Letters from England	1834		C2c
EIC	Return of family, land, cattle etc	1834		A2a
EIC	St Helena Calendar	1834		A2b
EIC	St Helena Records	1834	1835	C5a
EIC	St Helena Sessions	1834	1836	C7a
EIC	Notebook, sketches	1835		A1a
EIC	Notebook, sketches of military sites	1835		A1a
EIC	St Helena Commission of 1835	1835		B5a
EIC	Secretary of State Despatches	1835	1836	D5a
EIC	St Helena Records	1835	1836	C5a
CC	General Instructions to Governor and Auditor	1835	1837	B6b
CC	Proclamations	1835	1898	B8b
CC	Orders in Council	1835	1960	B7b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Journal of the Proceedings of the Colonial Department	1836		C7a
CC	Rent Roll Book	1836		C6b
CC	Supreme Court, Sessions	1836		B4a
CC	Colonial Secretary's Entry Book	1836	1837	C7a
CC	Colonial Estimates	1836	1840	C7b
CC	St Helena General Orders	1836	1840	B5a
CC	Despatches to England	1836	1841	D3a
CC	Colonial Engineers In-Letters	1836	1843	D7c
CC	Colonial Engineers In-Letters	1836	1843	D7c
CC	Surveyor's In-Letters	1836	1843	A4a
CC	Colonial Engineers Out-Letters	1836	1844	D6c
CC	Supreme Court In and Out Letters	1836	1864	B3a
CC	Return of Town property, Jamestown	1837		A3a
CC	Colonial Secretary's Entry Book	1837	1838	C7a
CC	Auditing	1837	1839	B6b
CC	Surveyor's Entry Book Out Letters	1837	1840	A4a
CC	Commissioner of Crown Properties	1837	1842	A4a
CC	Despatches to England	1837	1842	D3a
CC	Proceedings of the Legislative Council	1837	1842	C8b
CC	Auditing, Queries	1837	1843	B6b
CC	Ordinances	1837	1848	B8b
CC	Local Laws	1837	1853	A1b
CC	Crown Property	1837	1858	Back of A
CC	Commissioner of Crown Properties	1837	1860	Back of A
CC	Commissioner of Crown Properties	1837	1864	Back of A
CC	Letters from Commissioner of Crown Property	1837	1864	Back of A
CC	Judicial	1837	1953	B3a
CC	Auditing, Queries	1838		B6b
CC	Blue Book	1838		B5c
CC	Colonial Secretary's Entry Book	1838	1839	C7a
CC	Secretary of State Despatches	1838	1839	D5a
CC	Treasury	1838	1839	D5a
CC	Proceedings of the Legislative Council	1838	1842	C8b
CC	Colonial Engineer's Estimates and Expenditures	1838	1854	C5b
CC	Blue Book	1839		B5c
CC	Colonial Secretary's In-Letters	1839		D1c
CC	Colonial Secretary's In-Letters	1839		D1c
CC	Colonial Secretary's In-Letters	1839		D1c
CC	General Registers / Report on Country Property	1839		A3a
CC	Report on Town Properties	1839		A3a
CC	Return of Carriages, Houses and Dogs	1839		A1a
CC	Secretary of State Despatches	1839		D5a
CC	Colonial Secretary's Entry Book: Out-Letters	1839	1840	C8a
CC	Auditor's In-Letters 7	1839	1841	B7b
CC	Vice-Admiralty Court	1839	1849	B6a
CC	Records of the Supreme Court	1839	1853	B5a
CC	Register of Probate	1839	1920	Back of A
CC	Blue Book	1840		B5c
CC	Blue Book (Governor)	1840		B8a
CC	Colonial Secretary's In-Letters	1840		D1c
CC	Colonial Secretary's In-Letters	1840		D1c
CC	Colonial Secretary's In-Letters	1840		D1c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Colonial Secretary's In-Letters	1840		D1c
CC	Colonial Secretary's In-Letters	1840		D1c
CC	Secretary of State Despatches	1840		D5a
CC	Colonial Secretary's Entry Book: Out-Letters	1840	1842	C8a
CC	Secretary of State Despatches	1840	1843	D5a
CC	Commissioner of Crown Properties	1840	1844	A4a
CC	Official Notices	1840	1907	B8b
CC	Amenity Fund	1841		B8a
CC	Blue Book	1841		B5c
CC	Colonial Secretary's In-Letters	1841		D1c
CC	Colonial Secretary's In-Letters	1841		D1c
CC	Colonial Secretary's In-Letters	1841		D1c
CC	Colonial Secretary's In-Letters	1841	1842	D1c
CC	Colonial Estimates	1841	1845	C7b
CC	Colonial Treasurer's In-Letters	1841	1850	C5b
CC	Vice-Admiralty Court	1841	1852	B6a
CC	Vice-Admiralty Court In-Letters	1841	1872	B6a
CC	Assignment Book	1842		B6a
CC	Blue Book	1842		B5c
CC	Colonial Secretary's In-Letters	1842		D1c
CC	Colonial Secretary's In-Letters	1842		D1c
CC	Colonial Secretary's In-Letters	1842		D1c
CC	Colonial Secretary's Entry Book: Out-Letters	1842	1843	C8a
CC	Colonial Secretary's In-Letters	1842	1843	D1c
CC	Supreme Court	1842	1844	B4a
CC	Despatches to England	1842	1846	D3a
CC	Surveyor's In-Letters	1842	1850	A4a
CC	Surveyor's Monthly Statements	1842	1852	A4a
CC	Blue Book	1843		B5c
CC	Colonial Secretary's In-Letters	1843		D1c
CC	Colonial Secretary's In-Letters	1843		D1c
CC	Colonial Secretary's In-Letters	1843		D1c
CC	Colonial Secretary's In-Letters	1843		D1c
CC	St Helena Calendar	1843		A2b
CC	Colonial Secretary's In-Letters	1843	1844	D1c
CC	Proceedings of the Legislative Council	1843	1844	C8b
CC	Colonial Secretary's Entry Book: Out-Letters	1843	1845	C8a
CC	Colonial Engineers In-Letters	1843	1847	D7c
CC	Auditing	1843	1850	B6b
CC	Surveyor's Entry Book Out Letters	1843	1858	A4a
CC	Blue Book	1844		B5c
CC	Colonial Secretary's In-Letters	1844		D2c
CC	Colonial Secretary's In-Letters	1844		D2c
CC	Colonial Secretary's In-Letters	1844		D2c
CC	Secretary of State Despatches	1844		D5a
CC	St Helena Calendar	1844		A2b
CC	Colonial Secretary's In-Letters	1844	1845	D2c
CC	Commissioner of Crown Properties	1844	1847	A4a
CC	Colonial Engineers Out-Letters	1844	1855	D6c
CC	Blue Book	1845		B5c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Colonial Secretary's In-Letters	1845		D2c
CC	Colonial Secretary's In-Letters	1845		D2c
CC	Colonial Secretary's In-Letters	1845		D2c
CC	St Helena Calendar	1845		A2b
CC	St Helena Government Gazette	1845		B3c
CC	Colonial Secretary's Entry Book: Out-Letters	1845	1846	C8a
CC	Colonial Secretary's In Letters	1845	1846	D6c
CC	Colonial Secretary's In-Letters	1845	1846	D2c
CC	Secretary of State Despatches	1845	1847	D5a
CC	Proceedings of the Legislative Council	1845	1849	C8b
CC	Colonial Estimates	1845	1851	C7b
CC	Widows and Orphans Social Fund	1845	1856	B8a
CC	Colonial Treasurer's Letter Book - Out Letters	1845	1873	C5b
CC	Apprentice Certificates	1845	1879	B6a
CC	Blue Book	1846		B5c
CC	Colonial Secretary's In-Letters	1846		D2c
CC	St Helena Government Gazette	1846		B3c
CC	Colonial Secretary's In-Letters	1846	1847	D2c
CC	Colonial Secretary's Entry Book: Out-Letters	1846	1848	C8a
CC	Despatches to England	1846	1852	D3a
CC	Blue Book	1847		B5c
CC	Colonial Secretary's In-Letters	1847		D2c
CC	Colonial Secretary's In-Letters	1847		D2c
CC	St Helena Government Gazette	1847		B3c
CC	Colonial Secretary's In-Letters	1847	1848	D2c
CC	Colonial Engineers In-Letters	1847	1850	D7c
CC	Commissioner of Crown Properties	1847	1851	A3a
CC	Blue Book	1848		B5c
CC	Colonial Secretary's In-Letters	1848		D2c
CC	Colonial Secretary's In-Letters	1848		D2c
CC	Palmer 1850-2	1850-2		Above B
CC	Palmer 1850-2	1850-2		Above B
CC	Palmer 1850-2	1850-2		Above B
CC	Secretary of State Despatches	1848		D5a
CC	St Helena Government Gazette	1848		B3c
CC	Colonial Secretary's In-Letters	1848	1849	D2c
CC	Colonial Secretary's Entry Book: Out-Letters	1848	1850	C8a
CC	Blue Book	1849		B5c
CC	Colonial Secretary's In-Letters	1849		D2c
CC	Secretary of State Despatches	1849		D5a
CC	St Helena Government Gazette	1849		B4c
CC	Colonial Secretary's In-Letters	1849	1850	D2c
CC	Despatch Enclosures	1849	1854	D4b
CC	Register of Leases and Deeds	1849	1856	B1a
CC	Registry of Bonds	1849	1856	A1a
CC	Crown Agent	1849	1858	C5b
CC	Ordinances	1849	1870	B8b
CC	Blue Book	1850		B5c
CC	Kemphorne Testimonial	1850		Back of A
CC	Secretary of State Despatches	1850		D5a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	St Helena Government Gazette	1850		B4c
CC	Colonial Engineers In-Letters	1850	1853	D7c
CC	Colonial Secretary's Entry Book: Out-Letters	1850	1853	C8a
CC	Treasury Cash Book	1850	1856	C6b
CC	Proceedings of the Legislative Council	1850	1860	C8b
CC	Surveyor's In-Letters	1850	1865	A4a
CC	Blue Book	1851		B5c
CC	Colonial Secretary's In-Letters	1851		D3c
CC	Colonial Secretary's In-Letters	1851		D3c
CC	Colonial Secretary's In-Letters	1851		D3c
CC	Secretary of State Despatches	1851		D5a
CC	St Helena Government Gazette	1851		B4c
CC	Colonial Secretary's In-Letters	1851	1852	D3c
CC	St Helena Advocate	1851	1852	B2b
CC	Commissioner of Crown Properties	1851	1854	A3a
CC	Assignment Book	1851	1862	B6a
CC	Council Proceedings	1851	1868	C8b
CC	Blue Book	1852		B5c
CC	Secretary of State Despatches	1852		D5a
CC	St Helena Government Gazette	1852		B4c
CC	St Helena Advocate	1852	1853	B2b
CC	St Helena Chronicle	1852	1853	B2b
CC	Certificates of Marriage	1852	1855	C5b
CC	Notices of Marriage	1852	1855	C5b
CC	Despatches to England	1852	1857	D3a
CC	Rent Roll Book	1852	1860	C7b
CC	Register of Marriages	1852	1864	B1b
CC	Blue Book	1853		B5c
CC	Ordinances and Orders in Council	1853		A1b
CC	Secretary of State Despatches	1853		D5a
CC	Colonial Secretary's In-Letters	1853	1854	D3c
CC	St Helena Herald	1853	1854	B2b
CC	Colonial Engineers In-Letters	1853	1856	D7c
CC	Colonial Secretary's Entry Book: Out-Letters	1853	1856	C8a
CC	Seamen	1853	1856	B6a
CC	Colonial Secretary's In-Letters	1853	1858	D3c
CC	Correspondence, deceased seamen	1853	1860	B7a
CC	Register of Births	1853	1862	B1b
CC	Register of Deaths	1853	1862	B1b
CC	Register of Births	1853	1867	B1b
CC	Supreme Court, Record Book	1853	1870	B4a
CC	Supreme Court Letter Book	1853	1905	B3a
CC	Blue Book	1854		B5c
CC	Colonial Secretary's In-Letters	1854		D3c
CC	Secretary of State Despatches	1854		D5a
CC	Commissioner of Crown Properties	1854	1857	A3a
CC	Local Laws	1854	1861	A1b
CC	Leases	1854	1866	B2a
CC	Blue Book	1855		B5c
CC	Colonial Secretary's In-Letters	1855		D3c
CC	Secretary of State Despatches	1855		D6a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	St Helena Almanac	1855		A2b
CC	St Helena Herald	1855		B2b
CC	Colonial Secretary's In-Letters	1855	1856	D3c
CC	Auditing	1855	1868	B6b
CC	Blue Book	1856		B5c
CC	Colonial Secretary's In-Letters	1856		D3c
CC	Colonial Secretary's In-Letters	1856		D3c
CC	Registry of Bonds	1856		A1a
CC	Secretary of State Despatches	1856		D6a
CC	St Helena Calendar	1856		A2b
CC	St Helena Herald	1856		B2b
CC	Colonial Engineers In-Letters	1856	1858	D7c
CC	Notices of Marriage	1856	1858	C5b
CC	Certificates of Marriage	1856	1859	C5b
CC	Colonial Secretary's Entry Book: Out-Letters	1856	1861	C8a
CC	Colonial Engineers Out-Letters	1856	1863	D6c
CC	Time Office	1856	1870	B7a
CC	Blue Book	1857		B5c
CC	Colonial Secretary's In-Letters	1857		D3c
CC	Secretary of State Despatches	1857		D6a
CC	St Helena Almanac	1857		A2b
CC	St Helena Herald	1857		B2b
CC	Commissioner of Crown Properties	1857	1861	A3a
CC	Despatches to England	1857	1862	D3a
CC	Leases	1857	1865	B2a
CC	Colonial Estimates	1857	1867	C7b
CC	Treasury Cash Book	1857	1867	C6b
CC	Blue Book	1858		B5c
CC	Colonial Secretary's In-Letters	1858		D3c
CC	Secretary of State Despatches	1858		D6a
CC	St Helena Herald	1858		B2b
CC	Colonial Engineers In-Letters	1858	1860	D7c
CC	Despatch Enclosures	1858	1863	D4b
CC	St Helena Government Gazette	1858	1867	B4c
CC	Surveyor's Entry Book Out Letters	1858	1868	A4a
CC	Ship Record Book	1858	1869	B7a
CC	Blue Book	1859		B5c
CC	Colonial Secretary's In-Letters	1859		D3c
CC	Secretary of State Despatches	1859		D6a
CC	Colonial Secretary's In-Letters	1859	1860	D3c
CC	St Helena Herald	1859	1860	B2b
CC	Despatch Enclosures	1859	1862	D4b
CC	Notices of Marriage	1859	1862	C5b
CC	Colonial Treasurer's In-Letters	1859	1863	C5b
CC	Crown Property	1859	1895	A3a
CC	Blue Book	1860		B5c
CC	Secretary of State Despatches	1860		D6a
CC	Colonial Secretary's In-Letters	1860	1861	D3c
CC	St Helena Record	1860	1861	B2b
CC	Colonial Engineers In-Letters	1860	1862	D7c
CC	Commissioners of Crown Property	1860	1862	Back of A

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Colonial Engineer, Contracts, Tenders	1860	1867	B8a
CC	Blue Book	1861		B5c
CC	Colonial Secretary's In-Letters	1861		D3c
CC	Secretary of State Despatches	1861		D6a
CC	South Atlantic	1861		Above B
CC	St Helena Guardian	1861		B2b
CC	Colonial Secretary's In-Letters	1861	1862	D3c
CC	Colonial Secretary's In-Letters	1861	1862	D4c
CC	Colonial Secretary's Entry Book: Out-Letters	1861	1863	C8a
CC	Blue Book	1862		B5c
CC	Secretary of State Despatches	1862		D6a
CC	St Helena Almanac	1862		A2b
CC	St Helena Guardian	1862		B2b
CC	Colonial Engineers In-Letters	1862	1863	D7c
CC	Colonial Secretary's In-Letters	1862	1863	D3c
CC	Colonial Engineers In-Letters	1862	1864	D7c
CC	Despatch Enclosures	1862	1864	D4b
CC	Despatches to England	1862	1864	D3a
CC	Register of Births	1862	1867	B1b
CC	Register of Deaths	1862	1867	B1b
CC	Supreme Court, Court Sessions	1862	1869	B4a
CC	Index to Despatches from Secretary of State	1862	1877	D6c
CC	Blue Book	1863		B5c
CC	Colonial Secretary's In-Letters	1863		D4c
CC	Secretary of State Despatches	1863		D6a
CC	St Helena Guardian	1863		B2b
CC	Colonial Secretary's In-Letters	1863	1864	D4c
CC	Colonial Secretary's In-Letters	1863	1864	D4c
CC	Supreme Court, Judge's note book	1863	1864	B3a
CC	Colonial Secretary's Entry Book: Out-Letters	1863	1865	C8a
CC	Colonial Treasurer's In-Letters	1863	1866	C5b
CC	Cash Book	1863	1867	B5a
CC	Oaths	1863	1909	B4a
CC	Blue Book	1864		B5c
CC	Colonial Secretary's In-Letters	1864		D4c
CC	Colonial Secretary's In-Letters	1864		D4c
CC	Secretary of State Despatches	1864		D6a
CC	St Helena Almanac	1864		A2b
CC	St Helena Guardian	1864		B2b
CC	Colonial Secretary's In-Letters	1864	1865	D4c
CC	Colonial Secretary's In-Letters	1864	1865	D4c
CC	Despatches to England	1864	1866	D3a
CC	Colonial Engineers Out-Letters	1864	1867	D6c
CC	Register of Marriages	1864	1871	B1b
CC	Blue Book	1865		B5c
CC	Secretary of State Despatches	1865		D6a
CC	St Helena Almanac	1865		A2b
CC	St Helena Guardian	1865		B2b
CC	Colonial Secretary's In-Letters	1865	1866	D4c
CC	Colonial Secretary's In-Letters	1865	1866	D4c
CC	St Helena Advertiser	1865	1866	B2b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	St Helena Advertiser	1865	1866	B2b
CC	Colonial Secretary's Entry Book: Out-Letters	1865	1867	C8a
CC	Colonial Treasurer's In-Letters	1865	1868	C5b
CC	Surveyor's In-Letters	1865	1870	A4a
CC	Blue Book	1866		B5c
CC	Colonial Secretary's In-Letters	1866		D4c
CC	Colonial Secretary's In-Letters	1866		D4c
CC	Secretary of State Despatches	1866		D6a
CC	St Helena Guardian	1866		B2b
CC	Colonial Engineers In-Letters	1866	1867	D7c
CC	Colonial Secretary's In-Letters	1866	1867	D4c
CC	Colonial Secretary's In-Letters	1866	1867	D4c
CC	St Helena Spectator	1866	1867	B2b
CC	Supreme Court, Judge's note book	1866	1867	B3a
CC	Commissioner of Crown Properties	1866	1868	A3a
CC	Despatches to England	1866	1869	D3a
CC	Tenders	1866	1871	B8a
CC	Blue Book	1867		B5c
CC	Colonial Secretary's In-Letters	1867		D4c
CC	Colonial Secretary's In-Letters	1867		D4c
CC	Secretary of State Despatches	1867		D6a
CC	St Helena Almanac	1867		A2b
CC	St Helena Guardian	1867		B2b
CC	Colonial Secretary's Entry Book: Out-Letters	1867	1868	C8a
CC	Tenders	1867	1869	B8a
CC	Colonial Engineers In-Letters	1867	1872	D7c
CC	Treasury Cash Book	1867	1872	C6b
CC	Various Statements of Revenue and Expenditure Book	1867	1876	C7b
CC	Register of Births	1867	1877	B1b
CC	Register of Deaths	1867	1877	B1b
CC	Rent Roll Book	1867	1880	C6b
CC	St Helena Social Society	1867	1882	B8a
CC	Register of Births	1867	1883	B1b
CC	Blue Book	1868		B5c
CC	Map of St Helena, Tristan da Cunha	1868		Above B
CC	Secretary of State Despatches	1868		D6a
CC	St Helena Almanac	1868		A2b
CC	St Helena Guardian	1868		B2b
CC	Colonial Secretary's In-Letters	1868	1869	D4c
CC	Colonial Secretary's In-Letters	1868	1869	D4c
CC	Colonial Estimates	1868	1872	C7b
CC	Commissioner of Crown Properties	1868	1872	A3a
CC	Council Proceedings	1868	1873	C8b
CC	Crown Agent's Accounts	1868	1876	C5b
CC	Colonial Secretary's In-Letters	1868	1882	
CC	Colonial Secretary's In-Letters	1868	1882	D4c
CC	Tenders, Crown Property	1868	1894	A1a
CC	Colonial Engineers Out-Letters	1868	1899	D6c
CC	Blue Book	1869		B5c
CC	Colonial Secretary's In-Letters	1869		
CC	Colonial Secretary's In-Letters	1869		

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Secretary of State Despatches	1869		D6a
CC	St Helena Guardian	1869		B2b
CC	Colonial Secretary's Entry Book: Out-Letters	1869	1870	C8a
CC	Colonial Secretary's In-Letters	1869	1870	
CC	Letters forwarded from Colonial Office	1869	1870	B7a
CC	Despatches to England	1869	1872	D3a
CC	Ledger Book	1869	1875	C6b
CC	Supreme Court, Clerk of Peace	1869	1881	B3a
CC	Blue Book	1870		B5c
CC	Colonial Secretary's In-Letters	1870		
CC	Secretary of State Despatches	1870		D7a
CC	St Helena Guardian	1870		B2b
CC	Colonial Secretary's In-Letters	1870	1871	
CC	Colonial Secretary's In-Letters	1870	1871	
CC	Time Office	1870	1887	B7a
CC	Seamen, engaged and discharged	1870	1940	B7a
CC	Blue Book	1871		B5c
CC	Commission and Lord Bishops' Enquiry	1871		B7b
CC	Secretary of State Despatches	1871		D7a
CC	St Helena Guardian	1871		B2b
CC	Colonial Secretary's Entry Book: Out-Letters	1871	1873	C8a
CC	Colonial Secretary's In-Letters	1871	1873	
CC	Colonial Secretary's In-Letters	1871	1873	
CC	St Helena Government Gazette	1871	1874	B4c
CC	Register of Marriages	1871	1882	B1b
CC	Seamen, engaged and discharged	1871	1884	B6a
CC	Ordinances	1871	1900	B8b
CC	Blue Book	1872		B6c
CC	Secretary of State Despatches	1872		D7a
CC	St Helena Guardian	1872		B2b
CC	Colonial Secretary's In-Letters	1872	1874	
CC	Colonial Secretary's In-Letters	1872	1874	
CC	Supreme Court Sessions, Judge's Notes	1872	1875	B4a
CC	Widows and Orphans Fund Returns	1872	1878	B8a
CC	Supreme Court, Registrar	1872	1883	B3a
CC	Blue Book	1873		B6c
CC	Secretary of State Despatches	1873		D7a
CC	St Helena Guardian	1873		B2b
CC	Supreme Court Record Book	1873		B4a
CC	Emigration, letters received	1873	1875	B7a
CC	Supreme Court, Notes	1873	1875	B3a
CC	Treasury Cash Book	1873	1879	C6b
CC	Commissioner of Crown Properties	1873	1881	A3a
CC	Council Proceedings	1873	1881	C8b
CC	Colonial Secretary's Entry Book: Out-Letters	1873	1882	C8a
CC	Colonial Engineers In-Letters	1873	1886	D7c
CC	Regulations, Orders in Council	1873	1926	B8b
CC	Blue Book	1874		B6c
CC	Secretary of State Despatches	1874		D7a
CC	St Helena Guardian	1874		B2b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Colonial Secretary's In-Letters	1874	1876	
CC	Colonial Secretary's In-Letters	1874	1876	
CC	Government of St Helena Plan Book	1874	1887	Back of A
CC	Blue Book	1875		B6c
CC	Secretary of State Despatches	1875		D7a
CC	St Helena Almanac	1875		A2b
CC	St Helena Guardian	1875		B2b
CC	St Helena Guardian	1875		B2b
CC	Out-Letter Book, Emigration	1875	1890	B7a
CC	Emigration, letters received	1875	1892	B7a
CC	Board of Education, Minute Book	1875	1908	B8a
CC	Government of St Helena Plan Book	1875	1910	Back of A
CC	Blue Book	1876		B6c
CC	Secretary of State Despatches	1876		D7a
CC	St Helena Guardian	1876		B3b
CC	Chronometers Book	1876	1877	B7a
CC	Colonial Secretary's In-Letters	1876	1879	
CC	Colonial Secretary's In-Letters	1876	1879	
CC	Supreme Court, Judge	1876	1888	B3a
CC	Blue Book	1877		B6c
CC	Correspondence	1877		B7a
CC	Secretary of State Despatches	1877		D7a
CC	St Helena Guardian	1877		B3b
CC	Register of Births	1877	1887	B1b
CC	Register of Deaths	1877	1887	B1b
CC	Crown Agent's Accounts	1877	1900	C6b
CC	Blue Book	1878		B6c
CC	Secretary of State Despatches	1878		D7a
CC	St Helena Guardian	1878		B3b
CC	Colonial Secretary's In-Letters	1878	1885	
CC	Colonial Estimates	1878	1887	C7b
CC	St Helena Government Gazette	1878	1902	B4c
CC	Blue Book	1879		B6c
CC	Secretary of State Despatches	1879		D7a
CC	St Helena Guardian	1879		B3b
CC	Colonial Secretary's In-Letters	1879	1882	
CC	Letters from the Board of Trade	1879	1886	B6a
CC	Blue Book	1880		B6c
CC	Secretary of State Despatches	1880		D7a
CC	St Helena Guardian	1880		B3b
CC	Treasury Cash Book	1880	1887	C6b
CC	St Helena Annual Report	1880	1935	
CC	Blue Book	1881		B6c
CC	Census of St Helena	1881		Back of A
CC	Secretary of State Despatches	1881		D7a
CC	St Helena Guardian	1881		B3b
CC	Council Proceedings	1881	1886	C8b
CC	Commissioner of Crown Properties	1881	1890	A3a
CC	Rent Roll Book	1881	1893	C6b
CC	Blue Book	1882		B6c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Secretary of State Despatches	1882		D7a
CC	St Helena Guardian	1882		B3b
CC	Colonial Secretary's In-Letters	1882	1884	
CC	Harbour Master's ship book	1882	1887	B6a
CC	Despatch Enclosures	1882	1889	D4b
CC	Register of Marriages	1882	1943	B1b
CC	Blue Book	1883		B6c
CC	Secretary of State Despatches	1883		D7a
CC	St Helena Guardian	1883		B3b
CC	Colonial Secretary's Entry Book: Out-Letters	1883	1885	C8a
CC	Register of Births	1883	1891	B1b
CC	Blue Book	1884		B6c
CC	Colonial Secretary's In-Letters	1884		
CC	Secretary of State Despatches	1884		D7a
CC	St Helena Almanac	1884		A2b
CC	St Helena Guardian	1884		B3b
CC	Colonial Secretary's In-Letters	1884	1885	
CC	Despatches to England	1884	1888	D3a
CC	Supreme Court, Registrar	1884	1889	B3a
CC	Public Notices	1884	1896	B8b
CC	Seamen, engaged and discharged	1884	1898	B6a
CC	Secretary of State Confidential Despatches	1884	1901	D6c
CC	Blue Book	1885		B6c
CC	Colonial Secretary's In-Letters	1885		
CC	Colonial Secretary's In-Letters	1885		
CC	Secretary of State Despatches	1885		D7a
CC	St Helena Guardian	1885		B3b
CC	Colonial Secretary's In-Letters	1885	1888	
CC	Time Office	1885	1892	B7a
CC	St John's Church attendance book	1885	1912	Back of A
CC	Blue Book	1886		B6c
CC	Secretary of State Despatches	1886		D8a
CC	St Helena Guardian	1886		B3b
CC	Governor's Letters (Drafts)	1886	1893	D2b
CC	Leases, Ruperts ...	1886	1895	A2a
CC	Executive Council Proceedings	1886	1900	C8b
CC	Seamen, receipts and disbursement	1886	1906	B7a
CC	Shipping Office, letters to Board of Trade	1886	1910	B6a
CC	Ship Book	1886	1943	B6a
CC	Gaol Journal	1886	1950	B4a
CC	Blue Book	1887		B6c
CC	Secretary of State Despatches	1887		D8a
CC	St Helena Guardian	1887		B3b
CC	Colonial Secretary's In-Letters	1887	1889	
CC	Colonial Engineers In-Letters	1887	1894	D7c
CC	Seamen	1887	1895	B6a
CC	Letters from the Board of Trade	1887	1896	B6a
CC	Shipping Office, local letters received	1887	1904	B6a
CC	List of Jurors	1887	1920	B4a
CC	Register of Births	1887	1936	B1b
CC	Register of Deaths	1887	1936	B1b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	Blue Book	1888		B6c
CC	Secretary of State Despatches	1888		D8a
CC	St Helena Guardian	1888		B3b
CC	Chronometers Book	1888	1889	B7a
CC	Despatches to England	1888	1892	D3a
CC	Colonial Estimates	1888	1897	C7b
CC	Confidential Letter Book	1888	1899	D4b
CC	Miscellaneous Newspapers	1888	1901	B4b
CC	Register of ships calling	1888	1957	B6a
CC	Blue Book	1889		B6c
CC	Colonial Secretary's Entry Book: Out-Letters	1889		C8a
CC	Huts for tropical climates (2 drawings)	1889		Above B
CC	Secretary of State Despatches	1889		D8a
CC	St Helena Guardian	1889		B3b
CC	Colonial Secretary's Entry Book: Out-Letters	1889	1893	C8a
CC	Colonial Secretary's In-Letters	1889	1895	
CC	Supreme Court, Chief Judge's Notes	1889	1895	B4a
CC	Blue Book	1890		B6c
CC	Secretary of State Despatches	1890		D8a
CC	St Helena Guardian	1890		B3b
CC	Colonial Secretary's In-Letters	1890	1893	
CC	Despatch Enclosures	1890	1893	D4b
CC	Correspondence In-Letters	1890	1894	B5a
CC	Commissioner of Crown Properties	1890	1896	A3a
CC	Emigration Entry Book	1890	1900	B7a
CC	List of ships arriving at St Helena	1890	1906	B6a
CC	Blue Book	1891		B6c
CC	Secretary of State Despatches	1891		D8a
CC	St Helena Guardian	1891		B3b
CC	Register of Births	1891	1898	B1b
CC	Query Book	1891	1919	B5a
CC	Supreme Court Action Book	1891	1940	B3a
CC	Blue Book	1892		B6c
CC	Secretary of State Despatches	1892		D8a
CC	St Helena Guardian	1892		B3b
CC	Despatches to England	1892	1895	D3a
CC	Blue Book	1893		B6c
CC	Secretary of State Despatches	1893		D8a
CC	St Helena Guardian	1893		B3b
CC	Colonial Secretary's In-Letters	1893	1895	
CC	Supreme Court	1893	1896	B3a
CC	Colonial Secretary's Entry Book: Out-Letters	1893	1899	C8a
CC	Governor's Letters (Drafts)	1893	1901	D2b
CC	Time Office	1893	1910	B7a
CC	Blue Book	1894		B6c
CC	Rents	1894		B5a
CC	Secretary of State Despatches	1894		D8a
CC	St Helena Guardian	1894		B3b
CC	Blue Book	1895		B6c
CC	Secretary of State Despatches	1895		D8a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
CC	St Helena Guardian	1895		B3b
CC	Zulu correspondence	1895	1897	B8a
CC	Zulu Expenses	1895	1897	B8a
CC	Colonial Engineers In-Letters	1895	1899	D7c
CC	Colonial Secretary's In-Letters	1895	1900	
CC	Despatches to England	1895	1900	D3a
CC	Crown Property	1895	1909	A2a
CC	Supreme Court, Judge's Notes	1895	1919	B3a
CC	Rules and Regulations	1895	1941	B7b
CC	Blue Book	1896		B6c
CC	Secretary of State Despatches	1896		D8a
CC	St Helena Guardian	1896		B3b
CC	Cape Emigration Agency	1896	1898	B7a
CC	Letters from the Board of Trade	1896	1905	B6a
CC	Police Court, Charge Sheets	1896	1906	B4a
CC	Public Notices	1896	1906	B7b
CC	Blue Book	1897		B6c
CC	Secretary of State Despatches	1897		D8a
CC	St Helena Guardian	1897		B3b
CC	Blue Book	1898		B6c
CC	Secretary of State Despatches	1898		D8a
CC	St Helena Guardian	1898		B3b
CC	Cape Government Agent	1898	1900	B7a
CC	Police Court Proceedings	1898	1900	B4a
CC	Commissioner of Crown Properties	1898	1912	A3a
CC	Gaol Journal	1898	1919	B4a
CC	Supreme Court, Sessions	1898	1927	B4a
CC	Blue Book	1899		B6c
CC	Plan of Company Gardens prior to transfer to War Department, original	1899		Above B
CC	Secretary of State Despatches	1899		D8a
CC	St Helena Guardian	1899		B3b
CC	Colonial Engineers In-Letters	1899	1902	D7c
CC	St Helena Parish Magazine	1899	1902	B3c
CC	Confidential Letter Book	1899	1904	D4b
CC	Colonial Engineers Out-Letters	1899	1906	D6c
CC	Blue Book	1900		B6c
CC	Secretary of State Despatches	1900		D8a
CC	St Helena Guardian	1900		B3b
CC	Despatches to England	1900	1903	D3a
CC	Executive Council Proceedings	1900	1909	C8b
CC	Proclamations	1900	1926	B7b
Modern	Blue Book	1901		B6c
Modern	Rupert's Valley, original	1901		Above B
Modern	Secretary of State Despatches	1901		D5b
Modern	St Helena Guardian	1901		B3b
Modern	Governor's Letters (Drafts)	1901	1905	D2b
Modern	Ordinances	1901	1910	B8b
Modern	Crown Agent Accounts	1901	1913	D4a
Modern	Board of Trade Accounts	1901	1922	B8a
Modern	Ordinances	1901	1925	B8b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Blue Book	1902		B6c
Modern	Map showing proposed line of Atlantic cable, original	1902		Above B
Modern	Secretary of State Despatches	1902		D5b
Modern	St Helena Guardian	1902		B3b
Modern	Colonial Engineers In-Letters	1902	1903	D7c
Modern	Secretary of State Confidential Despatches	1902	1905	D3b
Modern	Treasury and Customs	1902	1923	B7a
Modern	Blue Book	1903		B6c
Modern	Despatches to Secretary of State	1903		D1a
Modern	Secretary of State Despatches	1903		D5b
Modern	Secretary of State Despatches	1903		D5b
Modern	St Helena Guardian	1903		B3b
Modern	Despatches to England	1903	1906	D3a
Modern	Secret Despatches from Governor	1903	1909	D4b
Modern	Secret Despatches to Governor	1903	1909	D4b
Modern	St Helena Government Gazette	1903	1909	B4c
Modern	Governor's Local Circulars	1903	1912	D4a
Modern	Colonial Engineers In-Letters	1903	1916	D7c
Modern	Colonial Secretary's Out-Letters	1903	1921	
Modern	Blue Book	1904		B6c
Modern	Despatches to Secretary of State	1904		D1a
Modern	Governor's Confidential Despatches (Drafts)	1904		D4b
Modern	Secretary of State Despatches	1904		D5b
Modern	Secretary of State Despatches	1904		D5b
Modern	St Helena Guardian	1904		B4b
Modern	St Helena, OS 1904, original	1904		Above B
Modern	Governor's In-Letters	1904	1905	D2b
Modern	Blue Book	1905		B7c
Modern	Despatches to Secretary of State	1905		D1a
Modern	Secretary of State Despatches	1905		D5b
Modern	Governor's Confidential Despatches (Drafts)	1905	1906	D4b
Modern	Public Works Department Out-Letters	1905	1911	D7c
Modern	Blue Book	1906		B7c
Modern	Colonial Secretary's Out-Letters	1906		
Modern	Despatches to Secretary of State	1906		D1a
Modern	Governor's In-Letters	1906		D2b
Modern	Secretary of State Despatches	1906		D5b
Modern	Secretary of State Despatches	1906		D6b
Modern	Despatches to England	1906	1907	D4a
Modern	Secretary of State Confidential Despatches	1906	1907	D3b
Modern	Despatches Register Miscellaneous	1906	1911	D6c
Modern	Police Court, Charge Sheets	1906	1916	B4a
Modern	Treasury Cash Book	1906	1926	C6b
Modern	List of ships arriving at St Helena	1906	1968	B6a
Modern	Blue Book	1907		B7c
Modern	Chief Clerk Out-Letters	1907		D3b
Modern	Despatches to Secretary of State	1907		D1a
Modern	Governor's In-Letters	1907		D2b
Modern	Governor's Out-Letters	1907		D2b
Modern	Secretary of State Despatches	1907		D6b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Secretary of State Despatches	1907		D6b
Modern	St Helena Guardian	1907		B4b
Modern	Colonial Secretary's In-Letters	1907	1908	
Modern	Despatches to England	1907	1909	D4a
Modern	Secretary of State Confidential Despatches	1907	1909	D6c
Modern	PWD Letter Book	1907	1911	D4a
Modern	Board of Education, Minute Book	1907	1918	B8a
Modern	Flax Report	1907	1923	B5a
Modern	Blue Book	1908		B7c
Modern	Despatches to Secretary of State	1908		D1a
Modern	Governor's In-Letters	1908		D2b
Modern	Governor's Out-Letters	1908		D2b
Modern	Secretary of State Despatches	1908		D6b
Modern	Secretary of State Despatches	1908		D6b
Modern	St Helena Government Lace School	1908		B8a
Modern	St Helena Guardian	1908		B4b
Modern	Chief Clerk Out-Letters	1908	1909	D3b
Modern	St Helena Diocesan Magazine	1908	1911	B3c
Modern	Government Flax Mill, Abstract Ledger	1908	1926	B5a
Modern	Blue Book	1909		B7c
Modern	Chief Clerk Out-Letters	1909		D3b
Modern	Commissioner of Crown Properties	1909		Back of A
Modern	Despatches to Secretary of State	1909		D1a
Modern	Governor's Out-Letters	1909		D3b
Modern	Secretary of State Despatches	1909		D6b
Modern	Secretary of State Despatches	1909		D6b
Modern	St Helena Guardian	1909		B4b
Modern	Executive Council Proceedings	1909	1917	C8b
Modern	Telegrams Out and In	1909	1941	D6c
Modern	Blue Book	1910		B7c
Modern	Chief Clerk Out-Letters	1910		D3b
Modern	Despatches to Secretary of State	1910		D2a
Modern	Governor's In-Letters	1910		D2b
Modern	Secretary of State Despatches	1910		D6b
Modern	Secretary of State Despatches	1910		D6b
Modern	St Helena Guardian	1910		B4b
Modern	Governor's In-Letters	1910	1912	D2b
Modern	Governor's Out-Letters	1910	1912	D3b
Modern	St Helena Lace School Day Book and Payments	1910	1912	B8a
Modern	St Helena Government Gazette	1910	1922	B4c
Modern	Time Office	1910	1940	B8a
Modern	Blue Book	1911		B7c
Modern	Census of St Helena	1911		Back of A
Modern	Chief Clerk Out-Letters	1911		D3b
Modern	Despatches to Secretary of State	1911		D2a
Modern	Secretary of State Despatches	1911		D6b
Modern	Secretary of State Despatches	1911		D6b
Modern	St Helena Guardian	1911		B4b
Modern	Chief Clerk In-Letters	1911	1912	D3b
Modern	St Helena Government Lace School	1911	1914	B8a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	St Helena Diocesan Magazine	1911	1916	B3c
Modern	Public Works Department Out-Letters	1911	1919	D7c
Modern	Blue Book	1912		B7c
Modern	Chief Clerk Out-Letters	1912		D3b
Modern	Despatches to Secretary of State	1912		D2a
Modern	Secretary of State Despatches	1912		D7b
Modern	Secretary of State Despatches	1912		D7b
Modern	St Helena Guardian	1912		B4b
Modern	Governor's In-Letters	1912	1913	D2b
Modern	Jamestown Monthly	1912	1914	B4b
Modern	Photograph album of W.G. Tatham	1912	1918	A4c
Modern	Blue Book	1913		B7c
Modern	Jamestown Monthly	1913		B4b
Modern	St Helena Almanac	1913		A2b
Modern	St Helena Guardian	1913		B4b
Modern	Blue Book	1914		B7c
Modern	Jamestown Monthly	1914		B4b
Modern	St Helena Guardian	1914		B4b
Modern	Blue Book	1915		B7c
Modern	St Helena Guardian	1915		B4b
Modern	Blue Book	1916		B7c
Modern	Jamestown Wharf, blasting proposal	1916		Above B
Modern	St Helena Guardian	1916		B4b
Modern	Crown Property	1916	1938	A1a
Modern	Blue Book	1917		B7c
Modern	St Helena Guardian	1917		B4b
Modern	St Helena Observer	1917	1918	B4b
Modern	Circulars	1917	1921	D4a
Modern	St Helena Diocesan Magazine	1917	1922	B3c
Modern	Executive Council Proceedings	1917	1936	C8b
Modern	Blue Book	1918		B7c
Modern	Blue Book	1919		B7c
Modern	St Helena Observer	1919		B4b
Modern	Public Works Department Out-Letters	1919	1927	D7c
Modern	Blue Book	1920		B7c
Modern	James and Rupert's Bays, original	1920		Above B
Modern	St Helena Guardian	1920		B4b
Modern	Ordnances, Proclamations, Orders in Council, Regulations	1920	1929	B7b
Modern	Index to Circular Despatches	1920	1936	D6c
Modern	Abstract Book	1921		C7b
Modern	Blue Book	1921		B7c
Modern	St Helena Guardian	1921		B4b
Modern	General Despatches to/from Secretary of State	1921	1922	D7b
Modern	List of Jurors	1921	1958	B4a
Modern	Admiralty Chart of St Helena	1922		Above B
Modern	Blue Book	1922		B7c
Modern	Islands and Anchorages in the South Atlantic	1922		Above B
Modern	St Helena Guardian	1922		B4b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Blue Book	1923		B7c
Modern	St Helena Guardian	1923		B4b
Modern	General Despatches to/from Secretary of State	1923	1924	D7b
Modern	Circular Despatches from Secretary of State	1923	1932	D7b
Modern	St Helena Government Gazette	1923	1932	B4c
Modern	Blue Book	1924		B7c
Modern	Blue Book	1925		B7c
Modern	Circular Despatches from Secretary of State	1925		D7b
Modern	Secretary of State's Despatches	1925		D2a
Modern	Blue Book	1926		B7c
Modern	Circular Despatches from Secretary of State	1926		D7b
Modern	Secretary of State's Despatches	1926		D2a
Modern	Treasury Cash Book	1926	1931	C6b
Modern	Proposals for Development	1926	1933	B5a
Modern	Orders in Council	1926	1942	B8b
Modern	Proclamations	1926	1943	B7b
Modern	Supreme Court, Minute Book	1926	1944	B4a
Modern	Ordinances	1926	1946	B8b
Modern	Blue Book	1927		B7c
Modern	Circulars	1927		D4a
Modern	Principal Despatches from Secretary of State	1927		D2a
Modern	Supreme Court, Minute Book	1927		B4a
Modern	Cash Book	1927	1928	C7b
Modern	Cablegrams from Secretary of State	1927	1932	D6c
Modern	Colonial Secretary's Out-Letters	1927	1937	
Modern	Blue Book	1928		B7c
Modern	Circular Despatches from Secretary of State	1928		D7b
Modern	Circular Despatches from Secretary of State	1928		D7b
Modern	Principal Despatches to Secretary of State	1928		D2a
Modern	Ledger Book	1928	1932	C6b
Modern	Register of Deeds	1928	1953	A2d
Modern	Blue Book	1929		B7c
Modern	Cash Book	1929		C7b
Modern	Circular Despatches from Secretary of State	1929		D7b
Modern	Principal Despatches from Secretary of State	1929		D2a
Modern	Secretary of State Despatches	1929		D2a
Modern	St Helena Ordinances	1929		A1b
Modern	Supreme Court, Judge's Notes	1929		B4a
Modern	St Helena Magazine	1929	1930	B3c
Modern	Admiralty Chart of St Helena, 1922 with revisions to 1930	1930		Above B
Modern	Blue Book	1930		B7c
Modern	Cash Book	1930		C7b
Modern	Circular Despatches from Secretary of State	1930		D7b
Modern	Land Register	1930		Back of A
Modern	Principal Despatches from Secretary of State	1930		D2a
Modern	Principal Despatches to Secretary of State	1930		D2a
Modern	Blue Book	1931		B7c
Modern	Census of St Helena	1931		Back of A

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Circular Despatches from Secretary of State	1931		D7b
Modern	Principal Despatches from Secretary of State	1931		D2a
Modern	Secretary of State Confidential Despatches	1931		D4b
Modern	St Helena Diocesan Magazine	1931	1932	B3c
Modern	Blue Book	1932		B7c
Modern	Circulars	1932		D7b
Modern	Principal Despatches to Secretary of State	1932		D2a
Modern	Secretary of State Despatches	1932		D2a
Modern	Principal Despatches from Secretary of State	1932	1934	D2a
Modern	Circular Despatches from Secretary of State	1932	1937	D7b
Modern	Governor's Confidential Despatches (Drafts)	1932	1937	D4b
Modern	Telegrams In	1932	1937	D2b
Modern	Telegrams Out	1932	1938	D2b
Modern	Blue Book	1933		B8c
Modern	Circular Despatches from Secretary of State	1933		D7b
Modern	Circular Despatches from Secretary of State	1933		D7b
Modern	Principal Despatches to Secretary of State	1933		D2a
Modern	Register of Leases	1933	1934	Back of A
Modern	St Helena Magazine	1933	1934	B3c
Modern	St Helena Government Gazette	1933	1943	B4c
Modern	Blue Book	1934		B8c
Modern	Circular Despatches from Secretary of State	1934		D7b
Modern	Circular Despatches from Secretary of State	1934		D7b
Modern	Principal Despatches to Secretary of State	1934		D2a
Modern	Estimates of Revenue and Expenditure	1934	2006	C7b
Modern	Blue Book	1935		B8c
Modern	Circular Despatches from Secretary of State	1935		D7b
Modern	Circular Despatches from Secretary of State	1935		D7b
Modern	Principal Despatches to Secretary of State	1935		D2a
Modern	St Helena Diocesan Magazine	1935		B3c
Modern	St Helena Magazine	1935	1936	B3c
Modern	Treasury Cash Book	1935	1937	C6b
Modern	Blue Book	1936		B8c
Modern	Circular Despatches from Secretary of State	1936		D7b
Modern	Circular Despatches from Secretary of State	1936		D7b
Modern	Circular Despatches from Secretary of State	1936		D8b
Modern	Principal Despatches from Secretary of State	1936		D3a
Modern	Principal Despatches to Secretary of State	1936		D3a
Modern	Secretary of State Despatches	1936	1942	D6c
Modern	Minute Book	1936	1943	C8b
Modern	Register of Deaths	1936	1962	B1b
Modern	Blue Book	1937		B8c
Modern	Circular Despatches from Secretary of State	1937		D8b
Modern	Circular Despatches from Secretary of State	1937		D8b
Modern	Principal Despatches from Secretary of State	1937		D3a
Modern	Principal Despatches to Secretary of State	1937		D3a
Modern	St Helena Diocesan Magazine	1937		B3c
Modern	St Helena Magazine	1937	1938	B3c
Modern	Circular Despatches from Secretary of State	1937	1942	D8b
Modern	Blue Book	1938		B8c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Circular Despatches from Secretary of State	1938		D8b
Modern	Circular Despatches from Secretary of State	1938		D8b
Modern	Governor's Despatches	1938		D4a
Modern	Colonial Estimates	1938	1975	C7b
Modern	Blue Book	1939		B8c
Modern	Circular Despatches from Secretary of State	1939		D8b
Modern	Governor's Despatches	1939		D4a
Modern	St Helena Magazine	1939	1940	B3c
Modern	Blue Book	1940		B8c
Modern	Governor's Despatches	1940		D4a
Modern	Circular Despatches from Secretary of State	1940	1943	D8b
Modern	Minutes of Council	1940	1943	C8b
Modern	Circular Telegrams Saving	1940	1946	D8c
Modern	Secretary of State Savingsgrams	1940	1947	D1b
Modern	Blue Book	1941		B8c
Modern	St Helena OS 2nd Edition, 2.5": 1 mi; shows boundaries for 1956 census	1941		Above B
Modern	Governor's Despatches	1941	1942	D4a
Modern	Outward Register of Letters	1941	1942	D2b
Modern	St Helena Magazine	1941	1942	B3c
Modern	Governor's Savingsgrams	1942	1948	D1b
Modern	Statutory Rules and Orders	1943		A1b
Modern	St Helena Magazine	1943	1944	B3c
Modern	Governor's Despatches	1943	1945	D4a
Modern	Despatches from Secretary of State	1943	1947	D3a
Modern	Proposed new engine and battery rooms, military hospital, Jamestown	1944		Above B
Modern	Statutory Rules and Orders	1944		A1b
Modern	The Briars, Cable and Wireless, original	1944		Above B
Modern	Circular Despatches from Secretary of State	1944	1945	D8b
Modern	Statutory Rules and Orders	1944	1950	B7b
Modern	St Helena Government Gazette	1944	1951	B4c
Modern	Circular Telegrams Saving	1947 (2)		D8c
Modern	Circular Telegrams Saving	1948 (3)		D8c
Modern	Colonial Treasury Receipt Book	1945		B7a
Modern	St Helena Magazine	1945	1946	B3c
Modern	Census of St Helena	1946		Back of A
Modern	Circular Despatches from Secretary of State	1946		D8b
Modern	Circular Telegrams Saving	1947 (1)		D8c
Modern	Circular Telegrams Saving	1948 (2)		D8c
Modern	Circular Telegrams Saving	1949 (3)		D8c
Modern	Circular Notes	1946	1947	D8c
Modern	Governor's Despatches	1946	1947	D4a
Modern	Circular Despatches from Secretary of State	1947		D8b
Modern	Circular Telegrams Saving	1948 (1)		D8c
Modern	Circular Telegrams Saving	1949 (2)		D8c
Modern	Circular Telegrams Saving	1950 (3)		D8c
Modern	Ordinances	1947	1961	B8b
Modern	St Helena Annual Report	1947	1973	
Modern	St Helena Staff Lists	1947	1999	A2b
Modern	Circular Despatches from Secretary of State	1948		D8b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Circular Despatches from Secretary of State	1948		D5c
Modern	Circular Telegrams Saving	1949 (1)		D8c
Modern	Circular Telegrams Saving	1950 (2)		D8c
Modern	Governor's Despatches	1948		D4a
Modern	Miscellaneous	1948	1950	D5c
Modern	Secretary of State Despatches	1948	1950	D5c
Modern	Secretary of State Savingsrams	1948	1950	D1b
Modern	Circular Despatches from Secretary of State	1949		D5c
Modern	Circular Despatches from Secretary of State	1949		D5c
Modern	Circular Despatches from Secretary of State	1949		D5c
Modern	Circular Telegrams Saving	1950 (1)		D8c
Modern	Governor's Despatches	1949		D4a
Modern	Governor's Savingsrams	1949		D1b
Modern	Circular Despatches from Secretary of State	1950		D5c
Modern	Circular Despatches from Secretary of State	1950		D5c
Modern	Circular Despatches from Secretary of State	1950		D5c
Modern	Circular Telegrams Saving	1951 (1)		D8c
Modern	Colony of St Helena	1950		A2b
Modern	Governor's Despatches	1950		D4a
Modern	Governor's Savingsrams	1950		D1b
Modern	Laws of St Helena	1950		A1b
Modern	Circular Notes and Memorandums	1950	1951	D5c
Modern	Circular Despatches from Secretary of State	1951		D5c
Modern	Circular Savingsrams	1951		D1b
Modern	Governor's Savingsrams	1951		D1b
Modern	Governor's Savingsrams	1951		D1b
Modern	Governor's Savingsrams	1951		D1b
Modern	Ordinances	1951		A1b
Modern	Governor's Savingsrams	1952		D1b
Modern	Governor's Savingsrams	1952		D1b
Modern	Governor's Savingsrams	1952		D1b
Modern	Governor's Savingsrams	1952		D1b
Modern	Governor's Savingsrams	1952		D1b
Modern	Ordinances	1952		A1b
Modern	St Helena Government Gazette	1952	1955	B4c
Modern	Visitors Book	1952	1957	B7b
Modern	Circular Despatches from Secretary of State	1953		D5c
Modern	Governor's Savingsrams	1953		D1b
Modern	Governor's Savingsrams	1953		D1b
Modern	Ordinances	1953		A1b
Modern	St Helena General Orders	1953		A1b
Modern	St Helena Orders	1953		B4b
Modern	Governor's Savingsrams Despatches	1953	1955	D1b
Modern	Register of Deeds	1953	1967	A2d
Modern	Governor's Savingsrams	1954		D1b
Modern	Governor's Savingsrams	1954		D1b
Modern	Governor's Savingsrams	1954		D1b
Modern	Ordinances	1954		A1b

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Ordinances	1955		A1b
Modern	St Helena Statutory Rules and Orders	1955	1957	A1b
Modern	Wirebird	1955	1957	B4b
Modern	Census of St Helena and Ascension Island	1956		Back of A
Modern	Ordinances	1956		A1b
Modern	St Helena Government Gazette	1956	1958	B4c
Modern	Despatches and miscellaneous correspondence	1956	1963	D5c
Modern	Ordinances	1958		A1b
Modern	St Helena News Review	1958		A4b
Modern	Wirebird	1958	1959	B4b
Modern	St Helena Statutory Rules and Orders	1958	1961	A1b
Modern	Register of Government Properties	1958	1987	A1c
Modern	Ordinances	1959		A1b
Modern	St Helena News Review	1959		A4b
Modern	St Helena Government Gazette	1959	1961	B4c
Modern	St Helena News Review	1960		A4b
Modern	Wirebird	1960	1961	B4b
Modern	Secretary of State Savingsgrams	1960	1963	D1b
Modern	Governor's Savingsgrams	1961		D1b
Modern	Laws of St Helena, Ascension and Tristan Da Cunha	1961		A1b
Modern	Ordinances	1961		A1b
Modern	Selected Circulars from Secretary of State	1961		D6c
Modern	St Helena News Review	1961		A4b
Modern	Colonial Estimates	1962		C7b
Modern	Journal, St Matthew's church	1962		Back of A
Modern	St Helena News Review	1962		A4b
Modern	St Helena Government Gazette	1962	1963	B4c
Modern	Wirebird	1962	1963	B4b
Modern	St Helena Ordinances	1962	1965	A1b
Modern	St Helena Statutory Rules and Orders	1962	1965	A1b
Modern	St Helena News Review	1963		A4b
Modern	St Helena News Review	1964		A4b
Modern	St Helena Government Gazette	1964	1966	B4c
Modern	Wirebird	1964	1966	B4b
Modern	St Helena Statutory Instruments	1964	1988	A1b
Modern	St Helena News Review	1965		A4b
Modern	Census of St Helena and Ascension Island	1966		Back of A
Modern	Hand-drawn copy of IDWO 1853 on 1966 OS	1966		Above B
Modern	Laws of St Helena, Ascension and Tristan da Cunha	1966		A1b
Modern	St Helena News Review	1966		A4b
Modern	St Helena Statutory Rules and Orders	1966	1967	A1b
Modern	St Helena News Review	1967		A4b
Modern	St Helena Government Gazette	1967	1968	B4c
Modern	Ascension Island Ordinances	1967	1975	A1b
Modern	Conveyances	1967	1975	A1c
Modern	Tristan da Cunha Legal Notices	1967	1980	A1b
Modern	Tristan da Cunha Ordinances	1967	1992	A1b
Modern	Ascension Island Legal Notices	1967	1993	A1b
Modern	St Helena News Review	1968		A4b
Modern	St Helena Legal Notices	1968	1972	A1b
Modern	Ships	1968	1976	B6a

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	Register of Deeds	1968	1979	A2d
Modern	St Helena News Review	1969		A4b
Modern	St Helena Government Gazette	1969	1971	B4c
Modern	St Helena Ordinances	1969	1974	A1b
Modern	Admiralty Chart of St Helena, 1992 with revisions to 1970	1970		Above B
Modern	St Helena News Review	1970		A4b
Modern	St Helena News Review	1971		A4b
Modern	Laws of St Helena, Ascension and Tristan da Cunha	1972		A1b
Modern	St Helena News Review	1972		A4b
Modern	St Helena Government Gazette	1972	1973	B4c
Modern	St Helena News Review	1973		A4b
Modern	St Helena Legal Notices	1973	1976	A1b
Modern	Colonial Estimates	1973	1981	C7b
Modern	St Helena News Review	1974		A4b
Modern	St Helena, OS 1974, 1:25,000, original	1974		Above B
Modern	St Helena, OS 1974, 1:25,000, original	1974		Above B
Modern	St Helena Government Gazette	1974	1975	B4c
Modern	Proceedings of the Legislative Council	1974	2007	C8b
Modern	Island of Ascension	1975		Above B
Modern	St Helena News Review	1975		A4b
Modern	St Helena Ordinances	1975		A1b
Modern	Census of St Helena and Ascension Island	1976		Back of A
Modern	St Helena News Review	1976		A4b
Modern	St Helena Government Gazette	1976	1977	B4c
Modern	St Helena Ordinances	1976	1978	A1b
Modern	Ascension Island Ordinances	1976	1992	A1b
Modern	St Helena News Review	1977		A4b
Modern	St Helena Legal Notices	1977	1980	A1b
Modern	St Helena Government Gazette	1978		B4c
Modern	St Helena News Review	1978		A4b
Modern	St Helena Government Gazette	1979		B4c
Modern	St Helena News Review	1979		A4b
Modern	Conveyances	1979	1980	A1c
Modern	Ships arriving at St Helena	1979	1983	B6a
Modern	St Helena Ordinances	1979	1984	A1b
Modern	St Helena Government Gazette	1980		B4c
Modern	St Helena News Review	1980		A4b
Modern	Register of Deeds	1980	1983	A2d
Modern	St Helena Government Gazette	1981		B4c
Modern	St Helena News Review	1981		A4b
Modern	St Helena Legal Notices	1981	1984	A1b
Modern	Register of Government Properties	1981	1991	A1c
Modern	St Helena Government Gazette	1982		A4e
Modern	St Helena News Review	1982		A4b
Modern	Register of Deeds	1983		A1c
Modern	St Helena Government Gazette	1983		A4e
Modern	St Helena News Review	1983		A4b
Modern	St Helena, OS 1983, 1:25,000	1983		Above B
Modern	St Helena Government Gazette	1984		A4e

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	St Helena News Review	1984		A4b
Modern	St Helena Ordinances	1984	1986	A1b
Modern	Colonial Estimates	1984	1991	C7b
Modern	St Helena Government Gazette	1985		A4e
Modern	St Helena News Review	1985		A4b
Modern	St Helena Legal Notices	1985	1987	A1b
Modern	St Helena Government Gazette	1986		A4e
Modern	St Helena News	1986		B1c
Modern	St Helena News Review	1986		A4b
Modern	The Islander magazine (Ascension Island)	1986	1990	A2e
Modern	Census of St Helena and Ascension Island	1987		Back of A
Modern	Shipping Department	1987	?	C4c
Modern	St Helena Government Gazette	1987		A4e
Modern	St Helena News	1987		B1c
Modern	Shipping Department	1987	1988	C4c
Modern	St Helena Ordinances	1987	1988	A1b
Modern	Census of St Helena and Ascension Island	1988		Back of A
Modern	St Helena Government Gazette	1988		A4e
Modern	St Helena News	1988		B1c
Modern	Shipping Department	1988	1989	C4c
Modern	St Helena Legal Notices	1988	1989	A1b
Modern	Emigration Register	1988	1993	B7a
Modern	Immigration Register	1988	1993	B7a
Modern	St Helena Government Gazette	1989		A4e
Modern	St Helena News	1989		B1c
Modern	St Helena Ordinances	1989	1993	A1b
Modern	Miscellaneous on St Helena Constitution/Reform	1990s		A3c
Modern	St Helena News	1990		B1c
Modern	Wirebird	1990		A3b
Modern	St Helena Government Gazette	1990	1991	A4e
Modern	St Helena Legal Notices	1990	1993	A1b
Modern	The Islander magazine	1990	2011	A3e
Modern	St Helena Government Gazette	1991		A4e
Modern	St Helena News	1991		B1c
Modern	Wirebird	1991		A3b
Modern	St Helena Government Gazette	1992		A4e
Modern	St Helena News	1992		B1c
Modern	Wirebird	1992		A3b
Modern	St Helena Government Gazette	1993		A4e
Modern	St Helena News	1993		B1c
Modern	Wirebird	1993		A3b
Modern	Immigration Register	1993	1997	B7a
Modern	Emigration Register	1993	1998	B7a
Modern	St Helena Government Gazette	1994		A4e
Modern	St Helena News	1994		B1c
Modern	Wirebird	1994		A3b
Modern	St Helena Legal Notices	1994	1996	A1b
Modern	St Helena Ordinances	1994	1997	A1b
Modern	Tristan da Cunha Ordinances	1994	1997	A1b
Modern	St Helena Government Gazette	1995		A4e

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	St Helena News	1995		B1c
Modern	Wirebird	1995		A3b
Modern	St Helena Government Gazette	1996		A4e
Modern	St Helena News	1996		B1c
Modern	Wirebird	1996		A3b
Modern	St Helena Government Gazette	1997		A4e
Modern	St Helena News	1997		B1c
Modern	Wirebird	1997		A3b
Modern	St Helena Legal Notices	1997	1998	A1b
Modern	St Helena Government Gazette	1998		A4e
Modern	St Helena News	1998		B1c
Modern	Wirebird	1998		A3b
Modern	St Helena Ordinances	1998	1999	A1b
Modern	Ascension and Tristan da Cunha Ordinances and Legal Notices	1999		A2b
Modern	St Helena Government Gazette	1999		A4e
Modern	St Helena Legal Notices	1999		A1b
Modern	St Helena News	1999		B1c
Modern	Wirebird	1999		A3b
Modern	St Helena Government Gazette	2000		A4e
Modern	St Helena News	2000		B1c
Modern	Wirebird	2000		A3b
Modern	St Helena Legal Notices	2000	2001	A1b
Modern	St Helena Ordinances	2000	2001	A1b
Modern	St Helena Government Gazette	2001		A4e
Modern	St Helena News	2001		B1c
Modern	St Helena Government Gazette	2002		A4e
Modern	St Helena Herald	2002		B2c
Modern	Ascension Island Legal Notices	2002	2003	A1b
Modern	St Helena Ordinances	2002	2003	A1b
Modern	Ascension Island Ordinances	2002	2004	A1b
Modern	St Helena Legal Notices	2002	2004	A1b
Modern	St Helena Government Gazette	2003		A4e
Modern	St Helena Herald	2003		B2c
Modern	St Helena Government Gazette	2004		A4e
Modern	St Helena Herald	2004		B2c
Modern	St Helena Ordinances	2004		A1b
Modern	St Helena Legal Notices	2004	2009	A2b
Modern	St Helena Herald	2005		B2c
Modern	Ascension Island Legal Notices	2005	2009	A2b
Modern	St Helena Herald	2006		B2c
Modern	The Islander	2006		A1d
Modern	St Helena Herald	2007		B2c
Modern	St Helena Gazette (Extraordinary)	2008		A2c
Modern	St Helena Herald	2008		B2c
Modern	St Helena Gazette	2009		A2c
Modern	St Helena Herald	2009		B2c
Modern	Gazettes, Legal Notices, Ordinances	2010		A2c
Modern	St Helena Herald	2010		B2c

Collection	Volume Title	Date (start)	Date (end)	Shelf Location
Modern	St Helena Independent	2010		B3c
Modern	Gazettes, Legal Notices, Ordinances	2011		A2c
Modern	St Helena Herald	2011		B3c
Modern	St Helena Independent	2011		B3c
CC	?Leases/Deeds	?		B2a
CC	Alexandra Fund Cash Book	?		B8a
Modern	Benjamin Wright's Map (1598), copy	n/a		Above B
Modern	Births, Deaths, Marriages (56 boxed microfilm rolls)	Various		A1d
Modern	Copy of Read 1815	n/a		Above B
CC	Despatch Register	?		D3b
Modern	Halley's Map of the Stars (copy)	n/a		Above B
CC	Harbour Master Duties, In-Letters	?		B7a
CC	Jamestown sewerage plan	?		Above B
CC	Jamestown wharf	?		Above B
CC	Judicial	?		B3a
CC	Letters forwarded from Colonial Office	?		B7a
CC	Lower Jamestown, tracing	?		Above B
Modern	Map of South Atlantic Ocean and Ascension	?		Above B
Modern	Map of St Helena by a Boer Prisoner (copy)	n/a		Above B
CC	Mason's Report	?		B7b
Modern	Misc photographs of St Helena	?		A4c
CC	Miscellaneous	?		
Modern	Miscellaneous buildings plans/elevations	n/a		Above B
Modern	Moll 1732, Tom's 1815, Palmer 1852: copies	n/a		Above B
CC	Plan of Lower Chubb's Battery	?		Above B
Modern	Roll 47; misc. 20th century plans and elevations of buildings	n/a		Above B
CC	Rural Housing Census	?		B8c
CC	Rural Housing Census	?		B8c
CC	Rural Housing Census	?		B8c
CC	Sketch plan for concrete casement (battery)	?		Above B
CC	St Helena Government Key Book	?		B5a
Modern	Underwater Survey map, St Helena	?		Above B
CC	Wills	various		A2e
CC	Leases of Crown Wastes	?	1869	B2a

READING ROOM FILING CABINET

Collection	Volume Title	Date (start)	Date (end)	Location
EIC	Register of Baptisms	1680	1807	Shelf 1
EIC	Register of Marriages	1680	1819	Shelf 2
EIC	Register of Deaths	1767	1807	Shelf 3
EIC	Register of Baptisms	1808	1820	Shelf 1
EIC	Register of Deaths	1808	1820	Shelf 3
EIC	Register of Baptisms	1820	1831	Shelf 1
EIC	Register of Marriages	1820	1832	Shelf 2
EIC	Register of Baptisms	1821	1828	Shelf 1
EIC	Register of Marriages	1821	1828	Shelf 2
EIC	Register of Baptisms	1830	1834	Shelf 1
EIC	Register of Marriages	1830	1837	Shelf 2
EIC/CC	Register of Burials	1830	1841	Shelf 3
EIC	Register of Baptisms	1832		Shelf 1
EIC/CC	Register of Marriages	1832	1844	Shelf 2
EIC/CC	Register of Burials	1832	1839	Shelf 3
EIC/CC	Register of Baptisms	1833	1844	Shelf 1
CC	Register of Baptisms	1835	1840	Shelf 1
CC	Register of Marriages	1837	1842	Shelf 2
CC	Register of Baptisms	1840	1849	Shelf 1
CC	Register of Burials	1841	1849	Shelf 3
CC	Register of Marriages	1842	1849	Shelf 2
CC	Register of Burials (Jamestown)	1842	1849	Shelf 3
CC	Register of Baptisms	1844	1849	Shelf 1
CC	Register of Marriages	1844	1849	Shelf 2
CC	Register of Baptisms	1849	1862	Shelf 1
CC	Register of Baptisms	1849	1883	Shelf 1
CC	Banns of Marriage	1849	1924	Shelf 2
CC	Register of Marriages	1849	1911	Shelf 2
CC	Register of Marriages	1849	1898	Shelf 2
CC	Register of Marriages	1849	1981	Shelf 2
CC	Register of Burials	1849	1888	Shelf 3
CC	Register of Burials	1849	1865	Shelf 3
CC	Register of Baptisms	1859	1868	Shelf 1
CC	Register of Marriages (Garrison)	1859	1868	Shelf 2
CC	Register of Burials	1860	1890	Shelf 3
CC	Register of Baptisms	1862	1912	Shelf 1
CC	Register of Baptisms	1862	1884	Shelf 1
CC	Register of Baptisms	1862	1897	Shelf 1
CC	Register of Baptisms	1862	1884	Shelf 1
CC	Register of Marriages	1862	1910	Shelf 2
CC	Register of Marriages	1865	1899	Shelf 2
CC	Register of Burials	1865	1896	Shelf 3
CC	Register of Baptisms	1868	1965	Shelf 1
CC	Register of Marriages (Garrison)	1868	1899	Shelf 2
CC/Modern	Register of Marriages	1881	1903	Shelf 2
CC/Modern	Register of Baptisms	1883	1903	Shelf 1
CC/Modern	Register of Baptisms	1884	1929	Shelf 1
CC/Modern	Register of Baptisms	1887	1936	Shelf 1
CC/Modern	Register of Burials	1896	1914	Shelf 3
CC/Modern	Register of Baptisms	1897	1936	Shelf 1
Modern	Register of Baptisms	1903	1925	Shelf 1

Collection	Volume Title	Date (start)	Date (end)	Location
Modern	Register of Marriages	1911	1944	Shelf 2
Modern	Register of Marriages	1911	1974	Shelf 2
Modern	Register of Baptisms	1912	1938	Shelf 1
Modern	Banns of Marriage	1924	1960	Shelf 2
Modern	Register of Baptisms	1925	1943	Shelf 1
Modern	Register of Church Services (St Matthew's)	1926	1942	Shelf 3
Modern	Register of Baptisms	1929	1947	Shelf 1
Modern	Register of Baptisms	1929	1947	Shelf 1
Modern	Banns of Marriage	1930	1939	Shelf 2
Modern	Register of Baptisms	1936	1957	Shelf 1
Modern	Banns of Marriage	1937	1949	Shelf 2
Modern	Register of Baptisms	1938	1962	Shelf 1
Modern	Register of Church Services (St Matthew's)	1942	1963	Shelf 3
Modern	Register of Baptisms	1943	1958	Shelf 1
Modern	Register of Baptisms	1947	1970	Shelf 1
Modern	Register of Church Services (St James')	1950	1958	Shelf 3
Modern	Register of Church Services (St Johns')	1950	1962	Shelf 3
Modern	Banns of Marriage	1951	1967	Shelf 2
Modern	Banns of Marriage	1955	1981	Shelf 2
Modern	Register of Baptisms	1957	1972	Shelf 1
Modern	Register of Church Services (St James')	1958	1963	Shelf 3
Modern	Register of Church Services (St Johns')	1962	1976	Shelf 3
Modern	Register of Church Services (St James')	1963	1979	Shelf 3
Modern	Register of Church Services (St Johns')	1963	1970	Shelf 3
Modern	Register of Church Services (St James')	1970	1982	Shelf 3
Modern	Banns of Marriage	1975	1987	Shelf 2
Modern	Register of Church Services (St James')	1976	1981	Shelf 3

STORE ROOM

NB: These items are not accessioned into the archive and are not publically accessible

Collection	Volume Title	Date (start)	Date (end)	Location/ Box description	Bound/ Loose
Modern	Secretary of State Savingsgrams	1953	1954	Baumann's Biscuits	Loose
Modern	Secretary of State Despatches, Savingsgrams and memoranda	1958		Baumann's Biscuits	Loose
CC/Modern	Ordinances, proclamations, Orders, Statutory Orders	1873	?mid 20th century	Blue, no brand	Loose
CC	Legal papers: Supreme Court and Vice-Admiralty Court	mid 19th century		Crosse and Blackwell	Loose
CC/Modern	St Helena Annuity Fund: rules and regulations, others	1839	mid 20th century	Crosse and Blackwell	Loose
Modern	Savingsgrams to Secretary of State	1963		St Helena	Loose
Modern	Correspondence to and from Secretary of State	1950	early 1960s	St Helena	Loose
Modern	Governor's Despatches, Savingsgrams	1956	1958	Packet	Loose
CC	St Helena Gazette (1845, 46, 47)	1845	1847	Packet	Bound
CC	St Helena Guardian	1871	1873	Bin bag	Loose
Modern	Rupert's Valley Archaeological Excavation: Site Archive	2008		Labelled box	Loose
CC	Accounts of Social Society	1860s		Batavia Containers	Bound
CC	Court Records	1827	1828	Batavia Containers	Bound
CC	Court Records	1841		Batavia Containers	Bound
CC/Modern	St Helena Government Savings Bank, accounts book	1890	1920	On shelf	Bound
CC	Vice-Admiralty Court	19th century		Castle Lager 1	Bound/ Loose
CC	Vice-Admiralty Court, miscellaneous correspondence	1842	1872	Castle Lager 2	Loose
CC	Marshall's Auction Book	1840	1841	Castle Lager 2	Bound
CC	Marshall's Auction Book	1847	1848	Castle Lager 2	Bound
CC	Marshall's Auction Book	1848	1850	Castle Lager 2	Bound
CC	Vice-Admiralty Court: dockets for auction etc	1840s	1850s	Castle Lager 3	Loose
CC	Vice-Admiralty Court: misc. court proceedings	19th century		Castle Lager 4	Loose
CC	Colonial Establish Ledger	1845	1846	A+F Dept Files, box	Bound
CC	Engineer's Notes	1893	1896	A+F Dept Files, box	Bound
Modern	Requisitions	1904	?1910	A+F Dept Files, box	Bound
Modern	Requisitions sheets			A+F Dept Files, box	Loose
Modern	Letter Book (Post Office)	1902	1905	On shelf	Bound
CC	Letter Book (Post Office)	1882	1894	On shelf	Bound
Modern	Board of Health Minute Book	1926	1952	On shelf	Bound
Modern	Hospital Minute Book	1925	1929	On shelf	Bound
CC	Colonial Estimates	1848		On shelf	Bound
Modern	Blue Hill School Cash Book	1952	1976	On shelf	Bound
CC	Hussey Charity	1871	1888	On shelf	Bound
CC	Hussey Charity	1865	1873	On shelf	Bound
CC	Inventory of certain government offices	1895		On shelf	Bound
Modern	Blue Hill School PTA Accounts	1984	1985	On shelf	Bound
Modern	Blue Hill School PTA Minute Book	1983	1989	On shelf	Bound
Modern	Blue Hill School Visitor Book	1969	1987	On shelf	Bound
Modern	Colonial Treasury accounts	1949	1950	On shelf	Bound

Collection	Volume Title	Date (start)	Date (end)	Location/ Box description	Bound/ Loose
Modern	Ledger B (Government salaries)	1940	1944	On shelf	Bound
Modern	Inventory Ledger	1940		On shelf	Bound
CC/Modern	Record of Letters Patent, Supreme Court	1872	1936	On shelf	Bound
Modern	Applications for housing assistance	1938	1939	On shelf	Bound
Modern	Personal Enrolment Ledger	1930	1939	On shelf	Bound
Modern	Ledger, Collector	1922	1933	On shelf	Bound
CC/Modern	Ledger, Rent Book	1892	1902	On shelf	Bound
Modern	Ledger, Rent Book	1919		On shelf	Bound
CC	Leases	1836		On shelf	Loose
CC	Register of the Benevolent Society Day School	1863	1869	Box, unlabelled	Bound
CC	Register of the Benevolent Society Day School	1869	1875	Box, unlabelled	Bound
CC	School Letter Book	1868	1881	Box, unlabelled	Bound
Modern	Fees collected at Half Tree Hollow School	1936	1939	Box, unlabelled	Bound
Modern	Fees collected at Hutts Gate School	1935	1939	Box, unlabelled	Bound
Modern	Fees collected at Jamestown School	1935	1939	Box, unlabelled	Bound
CC	Hussey Charity Half Tree Hollow School	19th century		Box, unlabelled	Loose
CC	Benevolent Society	1853	1889	Box, unlabelled	Bound
Modern	Day Book	1915	1960	Box, unlabelled	Bound
Modern	Hussey Charity account book	1920	1937	Box, unlabelled	Bound
CC	St Helena Benevolent Fund	1884	1898	Box, unlabelled	Bound
CC	St Helena Benevolent Fund	1869	1887	Box, unlabelled	Bound
CC	Hussey Charity	19th century	20th century	Box, unlabelled	Loose
CC	Hussey Charity accounts	1888	1912	On shelf	Bound
CC	Hussey Charity, ledger	1868	1920	On shelf	Bound
CC	Melliss map	?		On shelf	n/a
CC	Miscellaneous documents separated out for museum exhibition	19th century	20th century	Exhibition folder (2)	Unbound

IMAGES

[SECTION DELETED]